

NOTICE OF A MEETING

Fradley Parish Council



Telephone: 01543 444233

Website: www.fradleyparishcouncil.gov.uk

Email: clerk@fradleyparishcouncil.gov.uk

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To All Members of the Parish Council

You are hereby invited to attend the Fradley Parish Council Meeting to be held at **Fradley Village Hall on 18 January 2024, commencing at 7.15pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

Claire Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft Cllr Phil Beswick Cllr Glen Bown Cllr Paul Deathridge
Cllr Mani Dhillon Cllr Matt Evans Cllr Stuart Gilmour Cllr Tracey Ham
Cllr David Leytham Cllr George Petrou

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 15 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

AGENDA

23/69 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

23/70 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

23/71 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

23/72 – Variation to the Order of Business. – (1 min)

23/73 – To confirm the minutes of the Fradley Parish Council meeting held on 21st December 2023. (1 min)

23/74 – To review and discuss the progress made in developing the Ground Maintenance Contract. (10mins)

23/75 – To consider changing Standing Orders Section 3f to allow public speaking time to be increased from 15 to 20 minutes. (1min)

23/76 – To consider the adoption of the proposed Co-option of Councillors policy. (5mins)

23/77 – Working Groups and External Representative Reports:

- a. **Projects Group**
- b. **Environment Group**
- c. **Engagement Group**
- d. **Representatives: CEMEX, HS2, Alrewas Charities.**

23/78 – Consider Environment Group Membership.

23/79 – Update on flooding on Church Lane in Fradley. (5mins)

23/80 – To consider the suggestion of prizes for the Florette Fradley 10k run. (5mins)

23/81 – Finance – (5mins)

- a. **To ratify the following payments which required payment in line with the Financial Regulations, current Budgets and Delegated Authorities.**

PAYEE	DESCRIPTION	AMOUNT	POWER
November 2023			
SJL Landscapes	Ground Maintenance Contract	1726.31	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	234.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	29.75	LGA 1972 s111
Salaries, TAX,NIC		3027.17	LGA 1972 s112 - 119
Wicksteed	Play Park Repair	303.62	LGA 1972 s111
VisionICT	Email and Web Hosting	330.00	LGA 1972 s111
Claire Crompton	Poppy Appeal, Wreath	30.00	LGA 1972 s111
Unity Trust Bank (DD)	Service Charge	21.90	LGA 1972 s111
Focus Group (DD)	Telephone Line	10.96	LGA 1972 s111

- b. **To consider the unaudited accounts from 01.04.2023 to 31.12.2023, including all supporting documents provided by the Clerk.**

31.12.2023

Current Account	293,672.88
Unpresented Payments	<u>0.00</u>
TOTAL	293,672.88

23/82 – Planning Matters– (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**
- b. Any planning application received after publication of this agenda will be advised at the meeting.

Application No.	Location	Proposal	Comments by
23/00764/SCOPE	Curborough South Site, Watery Lane, Curborough, Lichfield	Scoping Opinion: Proposed development to create up to 1,150 residential units, a 3 form-entry primary school, a local centre, a care village and healthcare hub, green infrastructure, sustainable urban drainage, spine roads and associated access	Application Rec 10.01.24 Comment by 31.01.24
23/00763/SCOPE	Curborough North Site, Watery Lane, Curborough, Lichfield	Scoping Opinion: Proposed development to create up to 2,350 residential units, either an all through school or a separate 2 form-entry primary school and an 8 form-entry secondary school, green infrastructure, sustainable urban drainage, a spine road and associated access.	Application Rec 10.01.24 Comment by 31.01.24

- c. **To note the outcome of the following planning applications for which the Council has made full comment :**
The decision for application ref 23/00982/COU (Bell Bridge) has been received – REFUSED.

23/83 – Clerk Reports – (6 mins)

- a. Discuss availability of Cllrs to attend an in person training course delivered by the SPCA within the next month as agreed at the last meeting.
- b. Discuss the need for a fence by the Christmas Tree at Watersmeet by the War Memorial.
- c. Discuss how the Council will meet the requirement to develop and implement a Biodiversity Policy.
- d. Discuss planting of a commemorative tree at Watersmeet.

23/84 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? (5 mins)

23/85 – Date and time of the next Parish Council Meetings to be confirmed as 15th February 2024 at Fradley Village Hall commencing at 7.00pm (1 min)