

Fradley Draft Budget 2024/2025

	2023/2024 BUDGET SET EXPENDITURE	DESCRIPTION	2023/2024 EXPENDITURE ACTUAL TO 30.09.2023	2023/2024 ESTIMATED EXPENDITURE TO 31st MARCH 2024	2024/2025 BUDGET PROPOSED BY THE CLERK	2024/2025 PARISH COUNCILLOR SETTING OF THE BUDGET AT THEIR MEETING HELD ON: 30.11.2023	CLERK NOTES	SUBTOTALS	Flexible
1. Staffing Costs									
1	57,941.15	Salaries including Payroll Costs	14,308.26	33,749.91	41,385.63			41,385.63	No
2. Running costs									
7	850.00	General Administration.	107.12	214.24	850.00		Inc £89 for New Cllr Guides		Yes
	150.00	Chair's Discretionary Fund	38.17	76.34	150.00				
8	300.00	Printing, Stationery and Postage	10.99	36.46	300.00		Currently no expenses claimed but some due for payment to the clerk		Yes
9	2,000.00	Legal/Professional Fees to include professional fees required for Planning application advice		1,092.00	4,000.00		£1092 already spent for Horner Avenue objection		Yes
10	456.00	Telephone and Broadband	66.82	133.64	200.00		£12.00 average per month with Focus Group		Yes
11	1,650.00	Insurance		1,259.58	1,500.00		3 Year plan, paid in 3 installments		No
12	40.00	GDPR, Data Protection and Freedom of Information	-	80.00	80.00		At present we are given £5.00 off for paying by DD Registration for the Information Commissioners		No
13	260.00	PMSA Licence - Digital Mapping Tool Kit Parish-on Line	80.26	150.00	150.00		Find out password. Need to contact them directly		Yes
14	-	Office Rent	-	-	-				n/a
15	800.00	Audit Fee	82.50	82.50	750.00				No
16	603.50	Room Hire	306.00	1,224.00	1,224.00		To account for 2 meetings per month plus adhoc working groups		Yes
17	540.00	Website/Facebook/Email	392.00	784.00	650.00		To account for new Councillor email account set up		No
18	1,260.00	Waste Collection - Village Hall re litter pickers	161.20	161.20	550.00		This is for the Village Hall bin and the bin on the canal bridge that will need to be added to the ground maintenance contract next year.		No
19	400.00	P O Box Number		396.00	420.00				No
20	1,000.00	Subscriptions		1,754.80	1,754.80		Subscriptions for Staffordshire Association of Local Councils and Society of Local Council Clerks (£330), Staffordshire Parish Council Association (£507.14), Scribe (£673.92) zoom, (£119.90) Microsoft (£123.84)		No
21	-	Computer/laptop Replacement/Printer		250.00			Printer for the Clerk	-	Yes
								12,578.80	
3. Discretionary running costs									
22	-	Refreshments			50.00		Water for meetings		n/a
23	300.00	Bank Charges	45.85	91.70	264.00		Based on previous average of £22 per month		No
24	600.00	Councillor and Staff Training		2,000.00	6,000.00		£3000 Clerk training & £3000 Councillor training. Increased as number of new councillors will increase to 10. 1st year set up only.		Yes
25	5,000.00	Election Costs			7,500.00				No
26	200.00	Travel and Subsistence		117.45	200.00		Travel expenses for clerk at £0.45 per mile for training or travel on PC business		Yes
27	500.00	Repair Replace Dog/litter bins			500.00		1 replacement dog bins		n/a
28	50.00	Land Registry Searches			120.00		20 searches based on £6 per search		Yes
29	2,000.00	Newsletter Printing/Distribution - 3 Editions	100.00	200.00	3,000.00		Consideration to be given to whether PC still wish to produce a physical quarterly newsletter		Yes
30	-	Investments							n/a
								17,634.00	
4. Repairs, Maintenance and Replacement									
31	17,247.11	Ground Maintenance	9,511.70	40,715.72	29,000.00		£1726.31 per month but note a new contract could increase. £20,000 additional funds agreed by council to be transferred from reserves to make interim improvements.		Yes

32	5,180.00	Handyman Inc. travel and materials	2,147.16	4,294.32		3,700.00	Increasing to £18.00 per hour £18.00 x 5 x 52 = £4,680.00 plus £500 to cover any extra hours and call outs	Yes
33	5,000.00	Play Area - Worthington Road/Barlow Drive	189.69	417.19		5,000.00	Maintenance £1,500, plus £3,500 bark/sand replacement	Yes
34	500.00	Skate Park	250.00	1,000.00		750.00	There is £60k in asset replacement fund reserves	Yes
35	2,000.00	Tree Work Removal/Planting - Tree identification and Maintenance	2,970.00	5,930.00		2,000.00	As per Tonks tree report in May	Yes
36	-	Planting - flowers/bulbs/shrubs		-				n/a
37	-	Street Furniture		-				n/a
38	6,666.66	Misc. Maintenance - open space	326.17	901.00		1,000.00	Possible replacement for new bin/sign/replacement seat (Reallocated the budget 23/24 for speed activated signs and traffic app money)	Yes
39	-	Christmas Tree/lights		1,000.00		1,000.00		Yes
40	350.00	Best Kept Village		-				n/a
41	-	Traveller Removal Open Space		-		5,000.00		No
42	-	Memorial Plaques/Benches		-				
								47,450.00

5. Contingency and Ring fenced Funds

43	-	Reserve/Contingency - 3 month precept on 2021/2022 figures	-	-		-	See Reserves Fradley sheet	n/a
44	-	FYCC - (to build up maintenance fund ringfenced)	-	-		-	Not required in budget, building not maintainable by PC - should be dealt with through Parish Council Grant Scheme	n/a
45	-	Fradley Village Hall - contribution towards repairs	-	-		-	Not required in budget, building not maintainable by PC - should be dealt with through Parish Council Grant Scheme	n/a
46		Skate Park (to build up replacement fund ringfenced)	-	-		-	Asset Replacement Fund put in place - see reserves	n/a
								-

6. Grants and charities - section 137

47	120.00	Royal British Legion - Section 137 - Poppy wreaths x 2		30.00		90.00	Wreaths at £30.00 each x 2	Yes
48	-	Lamppost poppy project		80.00				Yes
49	1,000.00	Parish Council Grant Scheme - Section 137				5,000.00	Engagement group will make recommendations	Yes
								5,090.00

7. Projects and Developments 2021/2022

50	-	PC Yearly Award Scheme		-		100.00		Yes
51	-	Community Sports Hub Project	4,487.04	4,487.04		-		n/a
52	250.00	Memorial Tree (Watersmeet)				1,162.54		n/a
53	-	Neighbourhood Plan		-			£5000 is in earmarked reserves.	Yes
								1,262.54

8. TOTALS

115,214.42	35,580.93	102,709.09	125,400.97	-	125,400.97
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67,128.16