

Fradley Parish Council Document Review Tracker

Policy	Review Required	Adopted	Last Reviewed	Next Review due
Data & Information Policies				
Cookies Policy	Tri-Annual	Jan 26	May 23	Jan 29
Data Protection & Security Policy	Tri-Annual	Jan 26	May 23	Jan 29
Freedom of Information Policy & Publication Scheme	Annual	Jan 26	May 23	Jan 29
GDPR Privacy Notice, Your Data	Annual	Jan 26	May 23	Jan 29
IT Policy	Annual	Jan 26	May 23	Jan 29
Retention & Destruction of Documents Policy	Tri-Annual	Jan 26	May 23	Jan 29
Governance Documents				
Bio Diversity Action Plan	Tri-annual	Mar 24	Mar 24	Mar 27
Bio Diversity Policy	Tri-annual	Jan 26	Mar 24	Jan 29
Code of Conduct	Annual	May 25	May 24	May 26
Complaints Procedure	Tri-annual	Jan 26	May 23	Jan 29
Communication & Social Media Policy	Tri-annual	Jan 26	May 23	Jan 29
Community Engagement Plan	Tri-annual	Jan 26	April 24	Jan 29
Community Engagement Statement	Tri-annual	Jan 26	April 24	Jan 29
Community Grants Policy	Tri-annual	Jan 26	April 24	Jan 29
Dealing With Abusive, Persistent or Vexatious Complaints and Complainants Policy	Tri-Annual	Jan 26	May 23	Jan 29
Dispensation Policy & Request Form	Tri-annual	Jan 26	May 23	Jan 29
Disposal and Acquisition of Land Policy & Procedure	Tri-annual	Jan 26	May 23	Jan 29
Drone Policy	Tri-annual	Jan 26	May 23	Jan 29
Environmental Policy	Tri-annual	Jan 26	April 24	Jan 29
Financial Regulations (new NALC guidance 05.03.25)	Annual	May 25	May 25	May 26
Health & Safety Policy	Annual	Jan 26	May 23	Jan 27
Illegal & Unauthorised Encampment Policy	Tri-annual	Jan 26	May 23	Jan 29
Meeting Attendance Policy	Tri-annual	Jan 26	May 23	Jan 29
Protocol & Guidance on Meeting with Developers	Tri-annual	Oct 25	Oct 25	Oct 28
Recording & Filming Meetings Policy	Tri-annual	Jan 26	May 23	Jan 29
Reserves Policy	Tri-annual	Jan 26	May 24	Jan 29
Review of Effectiveness of Internal Audit	Annual	Jan 26	May 24	Jan 27
Risk Management Document & Business Risk Assessment	Annual	Jan 26	May 25	Jan 29
Standing Orders (new NALC guidance 31.03.25)	Annual	May 25	May 25	May 26
Tree & Hedge Maintenance Policy	Tri-annual	Jan 26	May 23	Jan 29

Policy	Review Required	Adopted	Last Reviewed	Next Review due
HR Policies & Procedures				
Co-option Policy	Tri-annual	Jan 26	Jan 24	Jan 29
Councillor & Staff Training Policy	Tri-annual	Jan 26	May 23	Jan 29
Dignity at Work Policy	Tri-annual	Jan 26	May 23	Jan 29
Disciplinary Policy	Tri-annual	Jan 26	May 23	Jan 29
Equality & Diversity Policy	Tri-annual	Jan 26	May 23	Jan 29
Grievance Policy	Tri-annual	Jan 26	May 23	Jan 29
Lone Working Policy	Tri-annual	Jan 26	May 23	Jan 29
Performance Management Policy	Tri-annual	July 24	July 24	July 27
Protocol on Councillor & Officer Relationship Policy	Tri-annual	Jan 26	May 23	Jan 29
Recruitment & Selection Policy	Tri -Annual	Jan 26	May 23	Jan 29
Scheme & Scope of Delegation to the Clerk	Annual	May 25	May 23	May 26
Whistleblowing Policy	Tri-annual	Jan 26	May 23	Jan 29
Terms Of Reference: Committee's/Sub Committee's & Working Groups				
Terms of Reference for the Budget Advisory Group	Bi-annual	March 24	March 24	March 26
Terms of Reference for the Engagement Group	Bi-annual	March 24	March 24	March 26
Terms of Reference for the Environment Group	Bi-annual	March 24	March 24	March 26
Terms of Reference for the HR Committee	Bi-annual	March 24	March 24	March 26
Terms of Reference for the Planning Advisory Group	Bi-annual	March 24	March 24	March 26
Terms of Reference for the Projects Group	Bi-annual	March 24	March 24	March 26
Terms of Reference for the Working Group	Bi-annual	Jan 26	March 24	Jan 28
Ideas for New Policies				
Parish Council Action Plan 2026 - 2028	Annual			
Volunteer Policy	Tri-annual			