

NOTICE OF A MEETING

Fradley Parish Council



Telephone: 01543 444233

Website: www.fradleyparishcouncil.gov.uk

Email: clerk@fradleyparishcouncil.gov.uk

Notice Published: 09/02/2024

To All Members of the Parish Council

You are hereby summoned to attend the Fradley Parish Council Meeting to be held at **Fradley Village Hall on 15 February 2024, commencing at 7.00pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

Claire Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft Cllr Phil Beswick Cllr Glen Bown Cllr Paul Deathridge
Cllr Mani Dhillon Cllr Matt Evans Cllr Stuart Gilmour Cllr Tracey Ham
Cllr David Leytham Cllr George Petrou

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

AGENDA

23/86 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

23/87 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

23/88 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

23/89 – Variation to the Order of Business. – (1 min)

23/90 – To confirm the minutes of the Fradley Parish Council meeting held on 18th January 2024. – (1 min)

23/91 – Consider the adoption of the proposed terms of reference for the Environment Group, Projects Group, Engagement Group and the HR Committee. – (5 mins)

23/92 – Consider the adoption of the proposed Biodiversity Policy. This policy is to be supervised and reported on by the Environment Group – (1 min)

23/93 – Consider the key components of a performance management regime for the Clerk. – (1 min)

23/94 – Working Groups and External Representative Reports:

- a. **Projects Group:** Meeting 05.02.24
- b. **Environment Group:** To include a monthly update on the Grounds Maintenance Contract.
- c. **Engagement Group:** Meeting 13.02.24
- d. **HR Committee:** Election of an additional member.
- e. **Representatives:**
 - **CEMEX:** Meeting 22.01.24,
 - **HS2:** Meeting 26.02.24 Now Cancelled
 - **Alrewas Charities:** Meeting 01.05.24.

23/95 – Consider the key points from Councillors meeting with Barrett’s and what actions should arise from the meeting. – (5 mins)

23/96 – Consider if the Council should consult residents on whether a 20mph speed limit is desirable on all village roads – (3 mins)

23/97 –Consider providing a lanyard, badge or other form of identification so that Councillors can be easily recognisable when performing public responsibilities. – (5 mins)

23/98 – To consider the suggestion of how prizes for the Florette Fradley 10k run could be awarded. – (5mins)

23/99 – Discuss planting a commemorative tree at Watersmeet– (5 mins)

23/100 – Update on flooding on Church Lane in Fradley. – (5 mins)

23/101 – Finance – (5mins)

- a. **To ratify the following payments which required payment in line with the Financial Regulations, current Budgets and Delegated Authorities.**

PAYEE	DESCRIPTION	AMOUNT	POWER
February 2024			
SJL Landscapes	Ground Maintenance Contract	1726.31	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	394.55	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	72.25	LGA 1972 s111
Salaries, TAX,NIC		0.00	LGA 1972 s112 - 119
Streethay Parish Council	Microsoft 365 Billing	20.64	LGA 1972 s111
Radii Skate Repairs	Repairs to Skate Park	795.00	LGA 1972 s111
Claire Crompton	Expenses	16.80	LGA 1972 s111
Unity Trust Bank (DD)	Service Charge	0.00	LGA 1972 s111
Focus Group (DD)	Telephone Line	10.96	LGA 1972 s111

- b. **To consider the unaudited accounts from 01.04.2023 to 31.12.2023, including all supporting documents provided by the Clerk.**

31.01.2024

Current Account	£288,781.07
Unpresented Payments	<u>0.00</u>
TOTAL	£288,781.07

23/102 – Planning Matters– (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**
- b. Any planning application received after publication of this agenda will be advised at the meeting.

Application No.	Location	Proposal	Comments by
22/01518/OUFMEI	Land North Of, Hay End Lane, Fradley, Burton Upon Trent.	Hybrid Planning Application comprising full application for the development of 500 dwellings, new accesses onto Hay End Lane and internal access, new sports provision consisting of playing fields, sports pavilion and associated parking, new open space, sustainable drainage, new ecology areas and woodland, landscaping and associated works	Application Rec 12.01.24 Comment by 04.02.24 Submitted 06.02.24
23/00859/FUL	Brookhay Cottage , Brookhay Lane, Lichfield, Staffordshire	Erection of single storey gym / garden retreat (resubmission of 23/00167/COU)	Application Rec 31.01.24 Comment by 21.02.24

- c. **To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

23/103 – Clerk Reports – (6 mins)

- a. Discuss availability of Cllrs to attend an in person training course delivered by the SPCA.
- b. Discuss future dates of Parish Council meetings, including the Annual Parish meeting (1st March – 1st June)
- c. Identify which Councillors will attend a meeting with Bellway.
- d. Discuss the email regarding Hedgehogs.
- e. Procedure to adding items to the agenda.
- f. Identifying future projects for community consultation.

23/104 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)

23/105 – Date and time of the next Parish Council Meetings to be confirmed as 21st March 2024 at Fradley Village Hall commencing at 7.00pm. – (1 min)

