

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend the Fradley Parish Council Meeting to be held at [Fradley Village Hall on 18 April 2024, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

Claire Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft	Cllr Phil Beswick	Cllr Glen Bown	Cllr Paul Deathridge
Cllr Mani Dhillon	Cllr Matt Evans	Cllr Stuart Gilmour	Cllr Tracey Ham
Cllr David Leytham	+ 1 Vacancy		

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

AGENDA

24/01 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/02 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/03 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (6 mins)

24/04 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

24/05 – Variation to the Order of Business. – (1 min)

24/06 – To confirm the minutes of the Fradley Parish Council meeting held on 21st March 2024. – (1 min)

24/07 – Consider the cost of producing a Parish Council newsletter and whether this project should proceed and who should be involved in its production. – (10 mins)

24/08 – Consider the adoption of the proposed Community Engagement and Communications Statement. – (5 mins)

24/09 – Consider the adoption of the proposed Appraisal Policy. – (3 mins)

24/10 – Consider and solidify the timings of the May meetings, followed by a discussion informing Councillors of what will happen, what will be expected of them and how the meetings will be conducted . – (10 mins)

24/11 – Discuss spending the CIL money received 2019/2020 ahead of expiry. – (5 mins)

24/12 – Working Groups and External Representative Reports:

- a. **Projects Group:** Meeting 04.04.24.
- b. **Environment Group:** Meeting 28.03.24 To include a monthly update on the Grounds Maintenance Contract.
- c. **Engagement Group:** Meeting 09.04.24. Including the Police and Parish Surgery.
- d. **HR Committee:**
- e. **Representatives:**
 - **CEMEX:** Next planned meeting is 15.07.24
 - **HS2:** No date set for next meeting as yet.
 - **Alrewas Charities:** Meeting 01.05.24.

24/13 – An update regarding the Beavers wild flower and tree area, how it will be designed and where this will be. – (5 mins)

24/14 – Consider cleaning the War Memorial and a sponsorship offer from a local company in connection with this. – (3 mins)

24/15 – Discuss an issue raised to Cllr Eagland regarding the bus route for Fradley South and can the original route resume and serve the public that live on the roads further down. – (5 mins)

24/16 – To note the Neighbourhood CIL Annual Report 2023/2024 to be signed by the Chair and Clerk/RFO. – (5 mins)

24/17 – A quarterly update on Budget to Cashflow by the Clerk/RFO. – (10 mins)

24/18 – Finance – (5mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
April 2024			
SJL Landscapes	Ground Maintenance Contract	1720.31	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	198.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	89.25	LGA 1972 s111
Salaries, TAX,NIC	March Payment	3219.81	LGA 1972 s112 - 119
Unity Trust Bank	Bank Charges	23.40	LGA 1972 s111
Claire Crompton	Expenses	11.99	LGA 1972 s111
Focus Group (DD)	Telephone Line	17.17	LGA 1972 s111
SPCA	Councillor Training	420.00	LGA 1972 s111
Barton Fields	Bark for Play Park	345.00	LGA 1972 s111
Vision ICT	Email Hosting	96.00	LGA 1972 s111

- b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT
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VisionICT	Refund for Search Facility	75.00
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- c. **To consider the unaudited accounts from 01.04.2023 to 31.03.2024, including all supporting documents provided by the Clerk.**

31.03.2024

Current Account	£263,343.58
Unpresented Payments	<u>0.00</u>
TOTAL	£263,343.58

24/19 – Planning Matters– (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**
- b. Any planning application received after publication of this agenda will be advised at the meeting.

Application No.	Location	Proposal	Comments by
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- c. **To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

24/20 – Clerk Reports – (6 mins)

- a. Discuss the annual review of policies and procedures.
- b. Ratify the decision to allow former Cllr Petrou to advise upon the draft contract for our Grounds Maintenance, using his legal expertise ahead of signing.
- c. A brief update following the subsidised work on the flooding in Church Lane.
- d. To note that to date, there is still no further update regarding the S106 funds.
- e. To note that the 2 commemorative flags for D Day have been purchased, delivered and 1 given to each of the Primary Schools in Fradley.
- f. To note that the 3 bags of bark have been ordered, delivered and distributed at Worthington Play Park. However, due to the ground conditions, the delivery vehicle became stuck in the mud and required towing off the park. This has caused some damage to the grassed area. The company have agreed to deliver a large bag of top soil to site where our Handyman will level and reseed the area.
- g. To note, the WhatsApp groups for the working groups are now set up. Please note that all of our electronic communications could be the subject of freedom of information requests.

24/21 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)

24/22 – Date and time of the next Parish Council Meetings to be confirmed as 16th May 2024 at Fradley Village Hall commencing at 7.15pm following the Annual Parish Meeting at 6.30pm. – (1 min)