

NOTICE OF A MEETING

Fradley Parish Council



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Notice Published: 15/03/2024

To All Members of the Parish Council

You are hereby summoned to attend the Fradley Parish Council Meeting to be held at [Fradley Village Hall on 21 March 2024, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

Claire Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

| | | | |
|--------------------|-------------------|---------------------|----------------------|
| Cllr Mike Ashcroft | Cllr Phil Beswick | Cllr Glen Bown | Cllr Paul Deathridge |
| Cllr Mani Dhillon | Cllr Matt Evans | Cllr Stuart Gilmour | Cllr Tracey Ham |
| Cllr David Leytham | + 1 Vacancy | | |

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

AGENDA

23/106 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

23/107 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

23/108 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

23/109 – Variation to the Order of Business. – (1 min)

23/110 – To confirm the minutes of the Fradley Parish Council meeting held on 15th February 2024. – (1 min)

23/111 – A representative from AFC Fradley, Darren Peck will give an insight into the group. – (5 mins)

23/112 – A representative from Open Gardens will give an insight into the group. – (5 mins)

23/113 – Consider exploring the logistics, practicalities and cost of producing a Parish Council newsletter. – (2 mins)

23/114 – Consider the adoption of the proposed Biodiversity Policy and decide which actions need to be implemented from it through the coming year. – (5 mins)

23/115 – Consider the adoption of the proposed Grants Policy and decide which actions need to be implemented from it through the coming year. – (3 mins)

23/116 – Consider the key points from Councillors meeting with Barrett’s and what actions should arise from the meeting. – (5 mins)

23/117 – Consider the key points from Councillors meeting with Bellway and what actions should arise from the meeting. – (5 mins)

23/118 – Discuss contributions to the fire escape and fences along the boundary of the FYCC. – (5 mins)

23/119 – Working Groups and External Representative Reports:

- a. **Projects Group:** Meeting 04.03.24
- b. **Environment Group:** Meeting 22.02.24 To include a monthly update on the Grounds Maintenance Contract.
- c. **Engagement Group:** Meeting 12.03.24, meeting cancelled due to Councillor Training Course. To include an update on the Police Surgery.
- d. **HR Committee:** Election of an additional member.
- e. **Representatives:**
 - **CEMEX:** Next planned meeting is 15.07.24
 - **HS2:** Meeting 26.02.24
 - **Alrewas Charities:** Meeting 01.05.24.

23/120 – An update from the Environment Group regarding the Beavers wild flower and tree area, how it will be designed and where this will be. – (5 mins)

23/121 – Consider cleaning the War Memorial and a sponsorship offer from a local offer in connection with this. – (3 mins)

23/122 – Consider arranging a meeting with Open Gardens Group to explore how we might work in partnership with them. – (5mins)

23/123 – Consider including the provisions of bus shelters in the village as an item on our future consultations with residents. – (5 mins)

23/124 – An update from Cllr Beswick on the speed activated signs and a request for delegated authority for Cllrs Beswick and Bown along with the Clerk to work on an implementation plan on this project. – (2 mins)

23/125 – An update from Cllr Ashcroft on the Fradley Heritage Society. – (2 mins)

23/126 – Finance – (5mins)

- a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

| PAYEE | DESCRIPTION | AMOUNT | POWER |
|----------------------|-------------------|---------|---------------------|
| February 2024 | | | |
| Salaries, TAX,NIC | February Payment | 3219.81 | LGA 1972 s112 - 119 |
| Claire Crompton | Expenses February | 28.91 | LGA 1972 s112 - 119 |

| PAYEE | DESCRIPTION | AMOUNT | POWER |
|----------------------|--|---------|---------------------------|
| March 2024 | | | |
| SJL Landscapes | Ground Maintenance Contract | 1720.31 | Open Space Act 1906 s9,10 |
| D Beaumont | Handyman Contract | 378.00 | Open Space Act 1906 s9,10 |
| Fradley Village Hall | Room Hire | 123.25 | LGA 1972 s111 |
| Salaries, TAX,NIC | March Payment | 4160.57 | LGA 1972 s112 - 119 |
| SLCC | Subscription | 303.00 | LGA 1972 s111 |
| Glen Bown | Expenses – (13 ID badges) | 65.39 | LGA 1972 s111 |
| Glen Bown | Expenses – Signs for GMC | 61.80 | Open Space Act 1906 s9,10 |
| Claire Crompton | Expenses | 69.98 | LGA 1972 s111 |
| ICO (DD) | Data Protection | 35.00 | LGA 1972 s111 |
| Focus Group (DD) | Telephone Line | 16.84 | LGA 1972 s111 |
| Tonks | Tree Surgery | 3696.00 | Open Space Act 1906 s9,10 |
| Austen Prince | Payroll Services | 845.00 | LGA 1972 s111 |
| LDC | Waste Bin Emptying | 340.00 | LGA 1972 s111 |
| SCC | Contribution to the clearing of Church Lane Flooding | 3088.91 | LGA 1972 s111 |
| Zurich | Insurance | 1387.60 | LGA 1972 s111 |

b. To note the following income:

| PAYEE | DESCRIPTION | AMOUNT |
|---------------|-------------|--------|
| National Grid | Payment | 4.70 |

c. To consider the unaudited accounts from 01.04.2023 to 29.02.2024, including all supporting documents provided by the Clerk.

29.02.2024

| | |
|----------------------|--------------------|
| Current Account | £279,851.66 |
| Unpresented Payments | <u>0.00</u> |
| TOTAL | £279,851.66 |

23/127 – Planning Matters– (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.

- b. Any planning application received after publication of this agenda will be advised at the meeting.

| Application No. | Location | Proposal | Comments by |
|------------------------|--|---|---|
| 24/00112/FUL | The Laughing Duck Cafe, Fradley Junction, Alrewas, Burton Upon Trent | Retention of side canopies | Application Rec 12.02.24 Comment by 04.03.24 Extension Granted until 22.03.24 |
| 24/00261/FUH | 10 Milne Avenue, Fradley, Lichfield | Erection of single storey front extension | Application Rec 04.03.24 Comment by 25.03.24 |

- c. **To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

23/128 – Clerk Reports – (6 mins)

- a. Discuss the outcome of the in person training course delivered by the SPCA and discuss the next course available.
- b. Discuss the proposed date of the Annual Parish meeting (1st March – 1st June)
- c. To note that the Clerk has emailed SCC regarding Church Lane flooding and a date has now been set for the works to commence on 21.03.24 – 22.03.24.
- d. To note that to date there is still no update regarding the S106 bid. Cllr Bown has asked Cllr Wilcox to make enquiries regarding progress.
- e. A reminder of D Day and consider the purchase of a commemorative flag.
- f. As per the Handyman report, the Clerk requests authorisation to purchase 3 additional bags of bark.
- g. To note the resignation of George Petrou

23/129 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)

23/130 – Date and time of the next Parish Council Meetings to be confirmed as 18th April 2024 at Fradley Village Hall commencing at 7.00pm. – (1 min)

23/131- To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public. – (10 mins)

- a. To note that the provision for the Clerk's pension has now been set up and back payments to September 2023 have now been made.
- b. To ratify the Clerk's salary payment, including the Nest pension payment from February as payroll had not been received ahead of publication of last month's agenda and additional expenses.
- c. Discuss the Ground Maintenance Contract Tender.
- d. Revoke motion 23/74 to allow consideration of extending the new ground maintenance contract term to four years.