

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Fradley Parish Council,

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 10 October 2024, commencing at 6.15pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft Cllr Phil Beswick Cllr Glen Bown
Cllr Stuart Gilmour Cllr David Leytham Cllr Matthew Richards
+ 4 Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

HR 24/01 – Election of Chair to the HR Committee for 2024/2025. [Local Govt Act 1972,S15 \(2\)](#)

HR 24/02 – Apologies for Absence. [Local Govt Act 1972 s85 \(1\)](#)

- a. To receive apologies for absence from Councillors.

HR 24/03 – Declarations of Members' Interests.

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the [Localism Act 2011 \(section 30 to 33\)](#). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with [Local Govt Act 1972 s117](#).
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation ([section 31 Localism Act 2011](#)) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . [Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct](#)

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

HR 24/04 –Adjournment for Public Speaking. [Public Bodies \(admission to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

HR 24/05 – To discuss the purpose of the group and review its Terms of Reference.

HR 24/06 – To discuss the recruitment and selection procedures and review the co-option policy.

HR 24/07 – To discuss the annual appraisal and performance management interview in accordance with the agreed policy.

HR 24/08 – Schedule dates for future meetings.

Members of HR Committee: Cllr Mike Ashcroft and Cllr David Leytham.