

NOTICE OF A MEETING



Fradley Parish Council

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To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 10 April 2025, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
+ Vacancies

Cllr Phil Beswick

Cllr Stuart Gilmour

Cllr David Leytham

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

24/205 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/206 – Declarations of Members’ Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required. **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/207 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

24/208 – Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District and County Ward Members Reports
 - c. Police Representative Reports

24/209 – Variation to the Order of Business. – (1 min)

24/210 –To confirm the minutes of the Fradley Parish Council Meeting held on 20th March 2025. – (1 min)

24/211 – Planning Matters– (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting. None Received.**

Application No.	Location	Proposal	Comments by

To note the outcome of the following planning applications for which the Council has been consulted on:

Application No.	Location	Proposal	Outcome
25/00064/COU	12 Paskin Close, Fradley, Lichfield, Staffordshire	Change of use of the existing dwelling from a C3 dwelling house to a C2 residential institution (children's home)	Refused
25/00189/FUH	78 Church Lane, Fradley, Lichfield, Staffordshire	Replacement flat roof to side extension	Granted
25/00107/FULM	Fradley Link, Wellington Crescent, Fradley Park, Lichfield	Section 73 application to vary of Grampian condition 1 of application 22/00531/FULM to clarify reference to the word 'occupied'	Granted
25/00097/FUH	23 Jackman Road, Fradley, Lichfield, Staffordshire	Erection of a double-storey rear extension with wrap around single-storey side extension incorporating new entrance, living area, and two additional bedrooms, with repositioned detached garage to front garden	Refused

24/212 – Finance – (5mins)

- a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

PAYEE	DESCRIPTION	AMOUNT	POWER
April 2025			
Tesco (paid by card)	Gift Cards for Fradley 10K	102.00	Chairs Allowance
PW Direct (paid by card)	Road Signs for Frogs	46.50	LGA 1972 s111
Tesco (paid by card)	Refreshments/Leaving Card	9.30	LGA 1972 s111
Focus Group (DD)	Telephone Line	25.44	LGA 1972 s111
Unity Trust	Service Charge	7.80	LGA 1972 s111
Salaries, TAX,NIC	April Payment	3426.04	LGA 1972 s112 - 119
Claire Crompton	Expenses	11.99	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	3266.80	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	387.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	22.50	LGA 1972 s111
Broxap	Adult Gym Equipment	7426.80	Open Space Act 1906 s9,10
LDC	Waste bin Village Hall	374.00	LGA 1972 s111
SPCA	Councillor Training	42.00	LGA 1972 s111

- b. **To note the following income:** None this period.
- c. **To consider the unaudited accounts from 1.04.2024 to 31.03.2025, including all supporting documents provided by the Clerk.**

31.03.2025

Current Account	£243,223.65
Unpresented Payments	<u>0.00</u>
TOTAL	£243,223.65

24/213 – To receive a report from the working group and to discuss their recommendations. – (10 mins)

24/214 – To confirm and finalise the timings for the May meetings, including the Annual Parish Meeting and the Annual Meeting of the Council. This will be followed by a discussion to brief Councillors on the agenda, expected procedures, and their roles in the meetings. – (10 mins)

24/215 – To consider the proposed meeting schedule for the year, as provided by the Clerk, noting that meetings are typically held on the third Thursday of each month, except for August, when no meeting is scheduled and December, when an earlier meeting date is proposed – (2 mins)

24/216 – A quarterly update on Budget to Cashflow by the Clerk/RFO. – (10 mins)

24/217 – To note the Neighbourhood CIL Annual Report 2024/2025 to be signed by the Chair and Clerk/RFO has been received. – (5 mins)

24/218 – To consider subscribing to Canva for the Clerk at a cost of £99.99 per year to support the creation of posters and newsletter publications.– (5 mins)

24/219 – Following communications from Bellway Homes, it appears they can no longer commit to the proposal to transform four historic pillboxes into bat roosts. Cllr Beswick would like to progress the project using Council funds. – (5 mins)

24/220 – Clerk Reports – (10 mins)

a. Parish Council Diary Dates:

20's Plenty Meeting: 17th April 2025, Zoom.

Working Group Meeting: 1st May 2025, Fradley Village Hall.

Memorial Tree Ceremony: 2nd May 2025, Watersmeet.

FLIP Litter Pick: 3rd May 2025, 10am, Stirling Centre

Annual Parish Meeting: 15th May 2025, 6.15pm, Fradley Village Hall.

Annual Meeting of the Council: 15th May 2025, 7pm, Fradley Village Hall.

Cemex Liaison Meeting: 19th May 2025, venue tbc.

SLCC Branch Meeting: 17th June 2025, The White Room, SCC.

- b. To ratify the decision to accept the revised insurance renewal quote for the council, which is now due. A new quote was requested to include the additional equipment at Hay End Lane, resulting in an increased annual premium of £286.68."
- c. Update on Bown Pond including correspondence from the EA.
- d. To note that the British Heart Foundation grant scheme was at full capacity when the Clerk applied for two additional defibrillators.
- e. To note that preparations for the Commemorative Tree Ceremony are well underway. Invitations have been sent, the plinth is built, the plaque has been ordered, and an itinerary has been prepared. However, the initial budget of £250 will need to be increased if this is to include the brick plinth, plaque, flags, napkins and rosemary to be laid at the War Memorial.
- f. The Clerk has provided a list of training courses provided by the SLCC for April and May, should Cllrs wish to part in any, please email the Clerk directly.
- g. To note that Cllr David Leytham attended the Florette Fradley 10K event and presented trophies and vouchers to the first male and female residents to cross the finish line.
- h. To note the date for the 1st FLIP (Fradley Litter Pickers) meeting has been arranged for Saturday 3rd May, 10am at The Stirling Centre.
- i. To note that the final two pieces of equipment have been installed at Hay End Lane Play Park, marking the completion of the current S106 projects. The next phase of projects is set to commence soon.
- j. To note that signs for Allen Way and Bown Pond, highlighting the amphibian migration, have been purchased and installed.

24/221 – Date and time of the next Parish Council Meetings to be confirmed as 15th May 2025 at Fradley Village Hall commencing at 7pm. – (1 min)