NOTICE OF A MEETING

Fradley Parish Council

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To All Members of the Parish Council

You are hereby summoned to attend the meeting of Fradley Parish Council to be held at **Fradley Village Hall on 19 November 2026, commencing at 7.00pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton
Claire Crompton, Proper Officer to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft	**Cllr Phil Beswick**	**Cllr Tosh Crompton**	**Cllr Amena Croxton**
Cllr Matt Evans	**Cllr David Leytham**	**Cllr Jan Leytham-Gain**	**Cllr Kevin Stroud**
+ Vacancies			

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- **Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.**
- **Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.**
- **A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.**

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

26/79 – Declarations of Members' Interests. – (1 min)

a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117.**
b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation **(section 31 Localism Act 2011)** in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

26/80 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

a. To receive apologies for absence from Councillors.

26/81 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

26/82 – Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

a. Public Speaking
b. District & Ward and County Members Reports

26/83 – Variation to the Order of Business. – (1 min)

26/84 –To confirm the minutes of the Fradley Parish Council Meeting held on 15th October 2026 – (1 min)

26/85 – Planning Matters. – (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 **-** Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**

Application No.	Location	Proposal	Comments by
26/01240/HSC	Screwfix, Unit 1, Nanscawen Road, Fradley Park	Hazardous Substances Consent : Installation of a Liquefied Natural Gas (LNG) storage tank (17 tonnes)	Rec: 13.10.26 Comm: 03.11.26 Ext Requested:
26/00027/REF	24 Luther Way, Fradley, Lichfield, Staffordshire	Appeal against refusal of planning application 26/00984/FUH - Conversion of garage to accommodation	Rec: 06.11.26

To note the outcome of the following planning applications for which the Council has been consulted on:

26/01115/FUH	12 Oaklands Close, Fradley, Lichfield, Staffordshire	Garage conversion with a single storey side and rear extension to form dining room, bedroom and utility	GRANTED
25/01523/FULM	Land Off Horner Avenue, Fradley, Lichfield, Staffordshire	Section 73 application to permission 22/00106/FULM to remove condition 26 (Garage conversion restriction) and vary conditions 2 (Approved Plans), 20 (Play Areas), 21 (Acoustic Fence), 23 (Boundary Treatment) & 24 (Cycle Storage) relating to the approved plans and residential mix and tenure arrangements	GRANTED

26/86 – Finance – (5 mins)

a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

PAYEE	DESCRIPTION	AMOUNT	POWER
October 2026			
Land Registry (Card)	Land Registry Search	24.95	LGA 1972 s.111
Café No 8 (Card)	Refreshments	12.00	LGA 1972 s.111
OpenAI (DD)	Subscription	20.00	LGA 1972 s.111
Focus (DD)	Telephone Line June	30.90	LGA 1972 s.111
Unity Trust (DD)	Service Charge	10.00	LGA 1972 s.111
Scribe (DD)	Civic.ly	70.80	LGA 1972 s.111
Valda Energy (DD)	Electricity	22.78	Tourism - LGA 1972, s.144

Scribe	Subscription (Accounts)	921.60	LGA 1972 s.111
Fradley Village Hall	Room Hire	42.50	LGA 1972 s.111
NALC	Training	42.00	LGA 1972 s.111
Radii	Skate Park S106 Ramps	3830.00	LGA 1976 s.19
Vision ICT	Webmail Hosting	444.66	LGA 1972 s.111
Creative Play	Sand and Water Costs	1020.00	LGA 1976 s.19
Salaries, TAX,NIC	October Payment	4014.34	LGA 1972 s.112 - 119
Claire Crompton	Expenses	44.31	LGA 1972 s.111
JR Landscaping	Ground Maintenance Contract	4770.88	Open Space Act 1906 s.9,10
D Beaumont	Handyman Contract	512.95	Open Space Act 1906 s.9,10
LDC	External Play Park Inspection	180.00	LGA 1976 s.19
Forvis Mazars	External Audit	504.00	LGA Audit & Accountability Act 2014 s.7
Tonks	Tree Works	528.00	LGA 1976 s.19
The Growing Table	Community Grant	1000.00	Section 137 Grant

b. **To note the following income:**

PAYEE	DESCRIPTION	AMOUNT
LDC	October NCIL Payment	4255.53

c. **To consider the unaudited accounts from 1.04.2026 to 31.10.2026, including all supporting documents provided by the Clerk.**

31.10.2026

Current Account	£294,324.37
Equals Card	£577.61
Unpresented Payments	£0.00
TOTAL	**£294,901.98**

26/87 – Election of Members to the HR Committee.
To consider, nominate and approve membership of the HR Committee.– (5 mins)

26/88 – To consider and approve quotations for the replacement of damaged and deteriorating fencing, following a recent safety incident, and to resolve whether to proceed with the works as a matter of urgency, with the intention of seeking retrospective reimbursement from Lichfield District Council, subject to funding approval. – (5 mins)

26/89 – To consider granting delegated authority to Cllr Beswick to investigate the feasibility, associated costs and requirements for introducing a 7.5 tonne weight restriction on Halifax Avenue, including authority to liaise with the relevant Highways Authority on behalf of the Parish Council and report back with findings and recommendations. – (5 mins)

26/90 – To consider granting delegated authority to Cllr Crompton to investigate the feasibility, associated costs and potential liabilities of the Parish Council taking future responsibility for Bown Pond, including authority to liaise with the developer on behalf of the Council and report back with findings and recommendations. – (5 mins)

26/91 – To note the installation of the new skate ramps as part of the Council's wider Community Cohesion Project, and to consider the feasibility, safety requirements and associated costs of installing fencing around the quarter pipe, including any modifications required to comply with relevant safety standards. – (5 mins)

26/92 – To consider the draft budget 2027/2028 as prepared by the Clerk. – (20 mins)

26/93 – To consider the setting of the precept for 2027/2028 – (20 mins)

26/94 – To receive a report from the Working Group and to discuss their recommendations. – (20 mins)
To include:

- **Community Grant applications received this month**
- **Cemex and Alrewas Quarry Update**
- **Christmas Light Switch On Update**
- **S106 Project Update**

26/95 – Clerk Reports – (5 mins)

a. Parish Council Diary Dates:

   - 20's Plenty Meeting: Monday 23rd November, 7.30pm on Zoom.
   - SPCA SLCC Conference: Monday 23rd November, Uttoxeter Town Hall.
   - Free Advice in the Community: Fradley Village Hall, Tuesday 24th November, 1pm-3pm.
   - Fradley Christmas Light Switch on: Sunday 29th November, The Stirling Centre, 4.30pm.
   - SLCC Branch Meeting: Thursday 10th December, Uttoxeter Town Hall, 10.30am

b. To note the accidental removal of a hedge at Barlow Drive by the Council's Grounds Maintenance Contractor (GMC), resulting in a loss of privacy and amenity for neighbouring residents. The Clerk has met with the affected residents and is due to meet with the contractor to seek a satisfactory resolution, with the aim of ensuring that any remedial works are undertaken at no cost to the Parish Council.
c. To note that Cllrs Leytham and Leytham-Gain attended the Remembrance Sunday Service at St Stephen's Church on Sunday 8 November 2026, where they laid a wreath on behalf of Fradley Parish Council.
d. To note that the Community Infrastructure Levy (CIL) funds of £4,255.53, previously notified to the Council for October 2026, have now been received.
e. To note that Fradley Litter Legends have created poppies from recycled plastic bottles, which have been displayed in the village planters to commemorate Remembrance Day on 11 November 2026.
f. To note that, following a meeting on 2 November 2026, District Cllr Cross confirmed the availability of £3,400 in funding for Fradley. The Clerk proposed using the funds to replace deteriorating dog waste bins throughout the village. The funding has subsequently been approved, with the project required to be completed by 31 March 2027.

g. To note that the Parish Council has received notification from Redrow confirming that the Council is no longer required to empty the litter bin on Salt Way, as responsibility for its emptying will now be undertaken by the developer's management company.
h. To note that further sightings of vermin have been reported on Fletcher Drive and that Lichfield District Council has been notified of the ongoing concerns.
i. To note that the Councillor Training Session delivered by Ian Cruise Taylor from SPCA on 11 November 2026 was well received and considered a success.
j. To note To note that a village tree survey is scheduled for Tuesday 13th October.
k. To note the recurring issue with the spring rider at Worthington Road Play Park. The Clerk has contacted the contractor, who is addressing the matter.
l. To note that the latest quarterly play area inspection report has been received, with minor issues identified and referred to the Council's handyman for remedial action.
m. To note that the water-themed road name suggestions submitted to Lichfield District Council for the Canalside Development have been considered, with two of the proposed names rejected due to their similarity to existing road names.
n. To note correspondence received from a family member of the late Ralph and Gaynor Deakin, former proprietors of the village Post Office, enquiring about the possibility of sponsoring or adopting a bench or other suitable feature within the village as a memorial to their parents. A location near the former Post Office, at the junction of Church Lane and Long Lane, has been suggested, although alternative locations would also be considered.
o. To note that concerns regarding possible pollution at Bown Pond were reported to the Environment Agency by the Clerk. Following a site visit and water testing, the Environment Agency confirmed that the substance present was dye, which is expected to break down naturally over time and have no significant impact on the watercourse.
p. The Clerk has provided a list of training courses provided by the SLCC & SPCA for November and December, should Cllrs wish to take part in any, please email the Clerk directly.

26/96 – Date and time of the next Parish Council Meeting to be confirmed as 10th December 2026 at Fradley Village Hall commencing at 7pm. – (1 min)

26/97 – To consider and resolve, in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.– (1 min)

a. To note that the Clerk's working from home allowance has been increased in line with the percentage increase awarded under the NJC Pay Award, and that the revised allowance was paid in the November payroll. (1 min)