

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend the meeting of Fradley Parish Council to be held at **Fradley Village Hall on 14 October 2025, commencing at 7.00pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Proper Officer to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
Cllr David Leytham

Cllr Phil Beswick
Cllr Kevin Stroud

Cllr Stuart Gilmour
+ Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

25/47 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

25/48 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

25/49 – Co-option of Councillors **Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms **Local Government Act 1972 s 83 (4)** – (5 mins)**

25/50 – Adjournment for Public Speaking. **Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)**

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District and County Ward Members Reports
 - c. Police Representative Reports

25/51 – Variation to the Order of Business. – (1 min)

25/52 –To confirm the minutes of the Fradley Parish Council Meeting held on 24th July 2025. – (1 min)

25/53 – Planning Matters. – (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**

Application No.	Location	Proposal	Comments by
25/00667/FUL	Brickyard Farm, Wood End Lane, Hilliards Cross, Lichfield	Installation of car wash with ancillary snack and waiting area and retention of existing tyre storage building	Application Rec: 24.07.25 Comment by: 14.08.25 Ext until:
25/00979/FUL	Fradley Airfield, Hanger 5 , Wood End Lane, Fradley, Lichfield	Creation of car park and associated external works	Application Rec: 06.08.25 Comment by: 27.08.25 Ext until:
25/00985/OUTMEI	Land North Of Hay End Lane, Fradley, Lichfield, Staffordshire	Outline planning application for up to 500 dwellings (all matters reserved matters except for a new access onto Hay End Lane), new sports provision consisting of playing fields, sports pavilion and associated parking, new open space, land for a new primary school, sustainable drainage, new ecology areas and woodland, landscaping and associated works	Application Rec: 13.08.25 Comment by: 03.09.25 Ext until:
25/01209/CLE	Barns At Old Hall Farm, Old Hall Lane, Fradley, Lichfield	Certificate of Lawfulness (Existing): Confirmation that planning permission 22/00699/FUL has been lawfully implemented	Application Rec: 08.10.25 Comment by: 29.10.25

To note the outcome of the following planning applications for which the Council has been consulted on:

25/00856/ADV	The Stirling Centre, Unit 1 , Tye Road, Fradley, Lichfield	Installation of 2no. illuminated letter signs, 2no. vinyl sign and 1no. of a free standing sign	GRANTED
25/00839/FUH	Bridge Farmhouse , Bridge Farm Lane, Fradley, Lichfield	Proposed two storey extension	GRANTED
25/00760/FUL	The Cotswold Company, Unit B100 , Lancaster Road, Fradley	Erection of an ancillary storage building, anchored to existing hardstanding.	GRANTED
25/00667/FUL	Brickyard Farm, Wood End Lane, Hilliards Cross, Lichfield	Installation of car wash with ancillary snack and waiting area and retention of existing tyre storage building	REFUSED

25/00583/FUL	Land Off , Wellington Crescent, Fradley Park, Lichfield	Erection of ancillary storage building, anchored to existing hardstanding for a temporary period of 10 years	GRANTED
25/00420/LBC	Fradley Arms , Rykneld Street, Lichfield, Staffordshire	Works to listed building to enable the installation of additional windows and doors with resurfacing of existing driveway and extending link to rear car park with additional car park spaces and associated works	REFUSED
25/00448/FUL	Fradley Arms , Rykneld Street, Lichfield, Staffordshire	Installation of additional windows and doors with resurfacing of existing driveway and extending link to rear car park with additional car park spaces	REFUSED

25/54 – Finance – (10 mins)

- a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

PAYEE	DESCRIPTION	AMOUNT	POWER
August 2025			
LDC (paid by card)	Parking	3.60	LGA 1972 s111
B&M (paid by card)	Refreshments	4.00	LGA 1972 s111
Tesco (paid by card)	Stationary/Refreshments	6.60	LGA 1972 s111
B&Q	Padlock and supplies for Bat Box Project	83.99	Natural Environment and Rural Communities Act 2006, s.40
Focus Group (DD)	Telephone Line	25.93	LGA 1972 s111
Unity Trust (DD)	Service Charge	7.80	LGA 1972 s111
Salaries, TAX,NIC	August Payment	3609.93	LGA 1972 s112 - 119
Claire Crompton	Expenses	760.37	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	2526.88	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	350.22	Open Space Act 1906 s9,10
DBN Web Design	FNP Website	68.99	LGA 1972 s111
Civic Pride	Lamppost Testing Xmas Lights	402.60	Highways Act 1980, s.178
Vision ICT	Email Provider	8.00	LGA 1972 s111
IPaD	Horner Avenue Report Highways	2772.00	Town and Country Planning Act 1990, s.70

DRS	Horner Avenue Report Planning	360.00	Town and Country Planning Act 1990, s.70
Ridware Architectural	Steel Doors for Bat Box Project	2808.00	Natural Environment and Rural Communities Act 2006, s.40
MD Hunt	Finger Post Project	3330.00	Highways- Parish Council Act 1957, s.1
SPCA	Cllr Training	42.00	LGA 1972 s111
SPCA	Clerk Training	42.00	LGA 1972 s111
SPCA	Clerk Training	42.00	LGA 1972 s111

PAYEE	DESCRIPTION	AMOUNT	POWER
September 2025			
B&Q	Supplies for Bat Box Project	24.20	Natural Environment and Rural Communities Act 2006, s.40
LDC (paid by card)	Parking	8.10	LGA 1972 s111
LDC (paid by card)	Parking	8.10	LGA 1972 s111
Tesco (paid by card)	Sustenance Horner Avenue Appeal	10.80	LGA 1972 s111
Post Office (paid by card)	Postage	10.41	LGA 1972 s111
Focus Group (DD)	Telephone Line	24.16	LGA 1972 s111
Unity Trust (DD)	Service Charge	7.95	LGA 1972 s111
Salaries, TAX,NIC	September Payment	4309.48	LGA 1972 s112 - 119
Claire Crompton	Expenses	57.81	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	2526.88	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	420.47	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	25.50	LGA 1972 s111
Vision ICT	Email Provider	144.00	LGA 1972 s111

PAYEE	DESCRIPTION	AMOUNT	POWER
October 2025			
Tippers (paid by card)	Supplies for Bat Box Project	8.28	Natural Environment and Rural Communities Act 2006, s.40
B&Q (paid by card)	Supplies for Bat Box Project	149.46	Natural Environment and Rural Communities Act 2006, s.40
Amazon (paid by card)	Office Supplies	57.59	LGA 1972 s111
Amazon (paid by card)	Office Supplies	32.38	LGA 1972 s111
Wayfair (paid by card)	Office Supplies	247.99	LGA 1972 s111
Focus Group (DD)	Telephone Line	27.98	LGA 1972 s111
Unity Trust (DD)	Handling Charge	0.30	LGA 1972 s111
Unity Trust (DD)	Service Charge	8.10	LGA 1972 s111
Salaries, TAX,NIC	September Payment	3727.59	LGA 1972 s112 - 119
Claire Crompton	Expenses	221.40	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	3162.88	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	340.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	59.50	LGA 1972 s111
SPCA	CiLCA Training	390.00	LGA 1972 s111
SLCC	Clerk Training	36.00	LGA 1972 s111
SLCC	Clerk Training	108.00	LGA 1972 s111
SLCC	Clerk Training	36.00	LGA 1972 s111
NALC	Councillor Training	42.00	LGA 1972 s111

b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT
B&Q (Paid by Card)	Refund for missing padlock	30.00
National Grid (Cheque)	Wayleave	4.70

c. To consider the unaudited accounts from 1.04.2024 to 31.08.2025, including all supporting documents provided by the Clerk.

	31.07.2025	31.08.2025	30.09.2025
Current Account	£358,177.77	£341,022.67	£333,506.85
Equals Card	£656.38	£624.77	£129.07
Unpresented Payments	0.00	0.00	0.00
TOTAL	£358,834.15	£341,647.44	£333,635.92

25/55 – Annual Governance and Accountability Return (AGAR) – Conclusion of Audit.

To receive the completed AGAR and conclusion of audit. Council to note the minor scope for improvement identified for 2024/25: Explanations of significant variances should be more detailed and quantified to ensure sufficient clarity in future submissions. – (5 mins)

25/56 – To ratify the decision made by members via email to approve the allocation of an additional £3,754.90 from the Community Infrastructure Levy (CIL) funds towards the final costs of the Worthington Road Play Park improvements. – (2 mins)

25/57 – To ratify the decision made by members via email to permit Hugh Ashton (representing residents) and Glen Bown (representing the Parish Council) to speak at the Horner Avenue appeal on 5th August. (2 mins)

25/58 – To consider correspondence from LDC regarding the proposed naming of a new road off Turnbull Road as ‘Fradley Heights’– (10 mins)

25/59 – To consider correspondence from District Councillor Richard Stephenson regarding the potential installation of CCTV in the village to support crime prevention. – (5 mins)

25/60 – To consider the draft policy on meetings with developers. – (5 mins)

25/61 – To consider the new PCSO operational boundaries following recent changes to local policing areas, and to discuss the implications for parish-level policing and community engagement. – (5 mins)

25/62 – Consider whether the Parish Council would like to place a Christmas Tree in St Stephen’s Church decorated by the Parish Council along with many other organisations? We would need to supply and decorate the Tree – (3 mins)

25/63 – To receive a report from the working group and to discuss their recommendations. This is to include Community Grant applications received this month – (10 mins)

25/64 – Clerk Reports – (10 mins)

a. Parish Council Diary Dates:

Meeting with Dave Roberston MP (Clerk only): 28th July, 10am, Unit 8 & 9, Trent Business Park, Eastern Avenue, Lichfield, WS13 6RN.

Meeting with Support Staffordshire, Societal Resilience: 29th July, 10am on Teams.

Horner Avenue Appeal Hearing: 5th August, 10am, The District Council House, Frog Lane, Lichfield.

Battle of Britain Commemorations: 14th September, 3pm, St Stephens Church.

SLCC Branch Meeting: 16th September, 10.30am, Rugeley Town Council.

Parish Network Meeting: 30th September, 7pm, Hammerwich Parish Council, 95, Burntwood Road, Hammerwich, Staffordshire. WS7 0JL

Cemex Meeting: 2nd October, 10am, Alrewas Cricket Club.

Meeting with Alrewas Cricket Club: 7th October, 6.30pm, Alrewas Cricket Club.

Pyford Brooks Liaison Meeting: 22nd October, 1.30pm, Alrewas Quarry, Yew Tree House, Alrewas.

- b. To note the resignation of Emma Garner as Parish Councillor.
- c. To note the Chair and Clerk attended a Teams call with Support Staffordshire regarding Societal Resilience.
- d. To note Cllrs and the Clerk attended the Horner Avenue Appeal at LDC on 5th August 2025.
- e. To note the Finger Post on Fradley Lane has been refurbished and re-installed.
- f. To note that Cllrs and the Clerk attended a Teams meeting with the Leader of LDC, Cllr Doug Pullen, regarding Local Government Reorganisation, and that members have been circulated with details of the consultation survey to express their views on the proposed reorganisation.
- g. To note that the Clerk has commenced the CiLCA training programme.
- h. To note that the Horner Avenue appeal has been approved.
- i. To note the updated CiL report, to include the £26,253.21, has been sent to LDC. Chair to sign.
- j. The Clerk has provided a list of training courses provided by the SLCC for September and October, should Cllrs wish to part in any, please email the Clerk directly.

25/65 – Date and time of the next Parish Council Meetings to be confirmed as 20th November 2025 at Fradley Village Hall commencing at 7pm. – (1 min)

25/66 – To consider a resolution under the [Public Bodies \(Admission to Meetings Act 1960\)](#) to exclude members of the Public. – (10 mins)

- a. To receive and consider a formal complaint relating to a social media post about flags in the village. – (5 mins)
- b. To consider the council's approach to future social media engagement and publications. – (5 mins)

25/66 – To note the NJC pay scale agreement for 2025/26, backdated to 1st April 2025, and that the Clerk's revised salary has been paid in the September payroll. – (1 min)