

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend the meeting of Fradley Parish Council to be held at **Fradley Village Hall on 15 October 2026, commencing at 7.00pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Proper Officer to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
Cllr Matt Evans
+ Vacancies

Cllr Phil Beswick
Cllr David Leytham

Cllr Tosh Crompton
Cllr Jan Leytham-Gain

Cllr Amena Croxton
Cllr Kevin Stroud

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

26/61 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

26/62 – Apologies for Absence. **Local Govt Act 1972 s85 (1)** – (1 min)

- a. To receive apologies for absence from Councillors.

26/63 – Co-option of Councillors **Local Govt Act 1972 s87(2)** and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms **Local Government Act 1972 s 83 (4)** – (5 mins)

26/64 – Adjournment for Public Speaking. **Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100** – (20 mins)

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District & Ward and County Members Reports

26/65 – Variation to the Order of Business. – (1 min)

26/66 –To confirm the minutes of the Fradley Parish Council Meeting held on 10th September 2026 – (1 min)

26/67 – Planning Matters. – (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

a. To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.

Application No.	Location	Proposal	Comments by
26/01115/FUH	12 Oaklands Close Fradley Lichfield Staffordshire	Garage conversion with a single storey side and rear extension to form dining room, bedroom and utility	Rec: 11.09.26 Comm: 02.10.26
26/01189/FUL	Shell, Fradley Service Area North, Rykneld Street, Fradley	Redevelopment of service station including the demolition of the existing sales building and partial demolition of existing canopy and pump islands and the erection of a new sales building, EV charging bays (domestic and HGV) and associated plant and associated works	Rec: 30.09.26 Comm: 21.10.26
26/01114/FUH	Meadow Cottage , Cowhill Lane, Fradley, Lichfield	Two storey side and rear extension	Rec: 01.10.26 Comm: 22.10.26
26/01204/FUL	Screwfix , Unit 1 Nanscawen Road, Fradley Park, Lichfield	Installation of a Liquefied Natural Gas (LNG) Skid Fuelling Station	Rec: 09.10.26 Comm: 30.10.26

To note the outcome of the following planning applications for which the Council has been consulted on:

26/00984/FUH	24 Luther Way, Fradley, Lichfield, Staffordshire	Conversion of garage to dependent relative accommodation	REFUSED
26/01073/FUL	4 Turner Croft, Fradley, Lichfield, Staffordshire	Conversion of garage to form ancillary accommodation	GRANTED

26/68 – Finance – (5 mins)

a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
October 2026			
Co-op (Card)	Refreshments	4.00	LGA 1972 s.111
Tesco (Card)	Refreshments	2.10	LGA 1972 s.111
Tesco (Card)	Office Supplies	24.00	LGA 1972 s.111
OpenAI (Card)	Subscription	20.00	LGA 1972 s.111
Amazon (Card)	Office Supplies	8.99	LGA 1972 s.111
Amazon (Card)	Office Supplies	9.59	LGA 1972 s.111

Amazon (Card)	Key for Dog Bin (WRPP)	13.98	LGA 1972 s.111
Focus (DD)	Telephone Line June	25.92	LGA 1972 s.111
Unity Trust (DD)	Service Charge	8.50	LGA 1972 s.111
Scribe (DD)	Civic.ly	70.80	LGA 1972 s.111
Valda Energy (DD)	Electricity	22.78	Tourism - LGA 1972, s.144
Fradley Village Hall	Room Hire	42.50	LGA 1972 s.111
SLCC	Training	46.20	LGA 1972 s.111
Radii	Skate Park Repairs Deposit	3830.00	LGA 1976 s.19
Gordon Ellis	S106 - Planters	3601.73	Open Space Act 1906 s.9,10
Creative Play	Water for WRPP Refurb	1086.00	LGA 1976 s.19
Salaries, TAX,NIC	October Payment	4770.36	LGA 1972 s.112 - 119
Claire Crompton	Expenses	284.53	LGA 1972 s.111
JR Landscaping	Ground Maintenance Contract	3006.88	Open Space Act 1906 s.9,10
D Beaumont	Handyman Contract	466.33	Open Space Act 1906 s.9,10
Noticeboards Online	S106 – Notice Boards, Park Signs, Finger Post & History Boards	38439.89	LGA 1972 s.228 LGA 1976 s.19 LGA 1972 s.144 Tourism
MD Hunt	S106 - Benches	9493.08	LGA 1976 s.19 & PCA 1957 s.1 provisions of bush shelters and benches
1 st Class Fencing	Fence Removal	900.00	Open Space Act 1906 s.10
YLCA	Training	18.80	LGA 1972 s.111

b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT

c. To consider the unaudited accounts from 1.04.2026 to 30.09.2026, including all supporting documents provided by the Clerk.

30.09.2026

Current Account	£301,266.92
Equals Card	£634.56
Unpresented Payments	£0.00
TOTAL	£301,901.48

26/69 – To consider a request from Lichfield District Council to propose six road names for the Canalside Development at Hay End Lane, Fradley, and to agree the Council's preferred names for submission. – (5 mins)

26/70 – To consider the SPCA ‘Call for Evidence’ seeking the views, experiences and recommendations of member councils, and to agree the Council’s response for submission. – (5 mins)

26/71 – To consider the External Auditor’s Report and the minor area for improvement identified, and to agree any actions required to address the matter and mitigate the risk of recurrence in future years. – (5 mins)

26/72 – To note notification of Community Infrastructure Levy (CIL) income of £4,255.53 for October 2026, with the funds awaiting transfer to the Council. – (1 min)

26/73 – To note that the Annual Play Area Inspection has been completed and to receive and note the findings of the inspection report. – (5 mins)

26/74 – To consider and approve a budget of £1,000 for the event company to support the Christmas Lights Switch-On, including the provision of a risk assessment, security, tables and chairs, and post-event litter picking. – (5 mins)

26/75 – To receive a report from the Working Group and to discuss their recommendations. – (20 mins)

To include:

- **Community Grant applications received this month**
- **Cemex and Alrewas Quarry Update**
- **Christmas Light Switch On Update**
- **S106 Project Update**
- **To receive a report from Cllr Beswick on his meeting with County Cllr Holland and District Cllrs Cross and Stephenson about Consultation “538” Traffic Regulation Order**

26/76 – Clerk Reports – (5 mins)

a. **Parish Council Diary Dates:**

- **Parish Network Meeting: Monday 28th September. 7.30pm, Edingale Village Hall, Tamworth.**
 - **Life Support Training: Saturday 10th October, Alrewas Cricket Club, 2pm-4pm.**
 - **Learn More About the HS2 Community & Environment Fund: Saturday 10th October, 10am, venue TBC.**
 - **Alrewas Quarry Community Liaison Meeting: Monday 12th October, Venue and Time TBC.**
 - **Lets Talk Energy Workshop: Tuesday 13th October, Fradley Village Hall, 1pm-3pm.**
 - **20's Plenty Meeting: Tuesday 13th October, 7.30pm on Zoom.**
 - **Free Advice in the Community: Fradley Village Hall, Tuesday 27th October, 1pm-3pm.**
 - **Councillor Training Session : Thursday 15th November, Fradley Village Hall, Time TBC.**
 - **SPCA SLCC Conference: Monday 23rd November, Uttoxeter Town Hall.**
- b. **To note that Cllrs Ashcroft and Beswick, District Cllr Cross and the Clerk attended the crematorium for Ralph Deakin, former Postmaster of Fradley, at the Lichfield Crematorium on Thursday 10 September 2026, to pay their respects.**
- c. **To note that Cllrs Leytham, Leytham-Gain and Ashcroft attended the Battle of Britain Commemoration Service at St Stephen’s Church on Sunday 13 September 2026.**
- d. **To note that the Clerk attended the SLCC Branch Meeting held at Stowe-by-Chartley Village Hall on Tuesday 15 September 2026.**

- e. To note the Clerk attended SLCC Resilience Training at Acton Trussell on 24.09.26.
- f. To note that Cllr Ashcroft was unable to attend the most recent Cemex meeting.
- g. To note that the complaint received regarding the accessible jungle tower at Barlow Drive Play Park has been investigated and the necessary remedial action completed. The resident has been informed of the action taken.
- h. To note an incident at the Skate Park on 17 September 2026 involving damage to the fencing. The Clerk has notified the Council's insurance provider, completed an incident report and risk assessment, and arranged for the damaged fencing to be removed.
- i. To note that the tree overhanging the sandpit at Barlow Drive Play Park is scheduled for removal on 10 October 2026.
- j. To note To note that a village tree survey is scheduled for Tuesday 13th October.
- k. To note that a request has been received to cut back vegetation along Bridge Farm Lane, behind properties on Wyndham Wood Close.
- l. To note that Helen from LWMTS will be leaving her role on 23rd October 2026.
- m. To note that the Community Litter Pick held on 26 September was well attended by volunteers, including Cllrs Ashcroft, Croxton and Stroud, District Cllrs Cross and Stephenson, and the Clerk.
- n. The Clerk has provided a list of training courses provided by the SLCC & SPCA for October and November, should Cllrs wish to take part in any, please email the Clerk directly.

26/77 – Date and time of the next Parish Council Meeting to be confirmed as 19th November 2026 at Fradley Village Hall commencing at 7pm. – (1 min)

25/78 – To consider a resolution under the Public Bodies ([Admission to Meetings Act 1960](#)) to exclude members of the Public. – (10 mins)

- a. To note the NJC pay scale agreement for 2026/27, backdated to 1st April 2026, and that the Clerk's revised salary has been paid in the October payroll – (1 min)
- b. To note the increase in the mileage allowance from 45p to 55p per mile, backdated to 6 April 2026. – (1 min)