

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 16 January 2025, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
Cllr David Leytham
+ Vacancies

Cllr Phil Beswick
Cllr Matthew Richards

Cllr Stuart Gilmour

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

24/154 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/155 – Election of Vice Chairperson for the remaining term of 2024/2025 (Local Govt Act 1972, S15(2)) and the completion of the Declaration of Acceptance of Office (Local Govt Act 1972, S83(4)). – (3 mins)

24/156 – Declarations of Members’ Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/157 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

24/158 – Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District and County Ward Members Reports
 - c. Police Representative Reports

24/159 – Variation to the Order of Business. – (1 min)

24/160 –To confirm the minutes of the Fradley Parish Council Meeting held on 12th December 2024. – (1 min)

24/161 – Finance – (5mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
January 2025			
JR Landscaping	Ground Maintenance Contract	2498.80	Open Space Act 1906 s9,10
Royal Mail	PO Box	424.20	LGA 1972 s111
D Beaumont	Handyman Contract	270.00	Open Space Act 1906 s9,10
Salaries, TAX,NIC	November Payment	3349.68	LGA 1972 s112 - 119
Claire Crompton	Expenses	112.12	LGA 1972 s111
Gordon Ellis & Co	Planters	8399.16	Open Space Act 1906 s9,10
Focus Group (DD)	Telephone Line	27.30	LGA 1972 s111
Unity Trust	Service Charge	8.25	LGA 1972 s111
Fradley Open Gardens	Community Grant	170.17	Section 137 Grant
St Stephens PTA	Community Grant	500.00	Section 137 Grant
Fradley Village Hall	Room Hire	42.50	LGA 1972 s111
Vision ICT	Website	330.00	LGA 1972 s111
Vision ICT	Website	78.00	LGA 1972 s111
Tesco (paid by card)	Refreshments	38.55	LGA 1972 s111

- b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT
LDC	S106 Payment for Swings, Cycle Shelter & Children's Gym Equipment	18702.00

- c. To consider the unaudited accounts from 1.04.2024 to 31.12.2024, including all supporting documents provided by the Clerk.

31.12.2024

Current Account	£293,750.04
Unpresented Payments	<u>0.00</u>
TOTAL	£293,750.04

24/162 – Planning Matters– (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.

Application No.	Location	Proposal	Comments by
23/01317/FUL	Unit 6 , Dove Close, Fradley, Lichfield.	Creation of ancillary HGV parking (retrospective) and new car parking area	Application Rec: 09.12.24 Comment by: 01.01.25 Ext until after 16.01.25
24/00738/FULM	Land North East Of Watery Lane, (Care Home Land (Parcel L)), Curborough, Lichfield	Creation of a NHBC Training Hub to include site cabins, covered training areas, hardstanding, car parking and associated works	Application Rec: 11.12.24 Comment by: 03.01.25 Ext until: 09.02.25
25/00002/COU	12 Alexander Close, Fradley, Lichfield, Staffordshire	Conversion of house (C3) into children home (C2)	Application Rec: 07.01.25 Comment by: 28.01.25
25/00009/CLE	Fradley Distribution Park, Wood End Lane, Fradley, Lichfield	Certificate of Lawfulness (Existing): Confirmation that planning permission 21/00428/COUM has been lawfully undertaken	Application Rec: 08.01.25 Comment by: No date specified

To note the outcome of the following planning applications for which the Council has made full comment : None this period.

24/163 – To receive a report from the working group and to discuss their recommendations.

24/164 – To consider a budget for the Commemorative Tree ceremony. – (5 mins)

24/165 – To consider a residents request to hold a street food event on Watersmeet in the spring.

24/166 – Consider the proposal to transform four historic pillboxes in the village into bat preservation habitats. – (5 mins)

24/167 – Clerk Reports – (10 mins)

a. Parish Council Diary Dates:

Cemex Liaison Meeting: 13th January 2025, Cappers Lane.

Working Group Meeting: 23th January 2025, Fradley Village Hall

Parish Network Meeting: 27th January 2025, Alrewas Village Hall.

b. To note the forms have been sent to the bank with the new signatories/authorisers.

c. To note, Cllrs Beswick, Leytham and Richards attended a meeting with 2 representatives for Bloor Homes on Friday 13th December 2024.

d. To consider a date for the next Police and Parish event.

e. The Clerk has provided a list of training courses provided by the SLCC for February, should Cllrs wish to part in any, please email the Clerk directly.

24/168 – Date and time of the next Parish Council Meetings to be confirmed as 20th February 2025 at Fradley Village Hall commencing at 7.00pm. – (1 min)

24/169- To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public. – (2 mins)

a. To review and consider recommendations from the HR Committee regarding a proposed salary increase for the Clerk.