

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 17 October 2024, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft Cllr Phil Beswick Cllr Glen Bown
Cllr Stuart Gilmour Cllr David Leytham Cllr Matthew Richards
+ 4 Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council,

which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

24/100 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/101 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/102 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

24/103 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

24/104 – Variation to the Order of Business. – (1 min)

24/105 –To confirm the minutes of the Fradley Parish Council Meeting held on 19th September 2024. – (1 min)

24/106 – Finance – (5mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
October 2024			
JR Landscaping	Ground Maintenance Contract	2400.00	Open Space Act 1906 s9,10
JR Landscaping	Additional Work	180.00	Open Space Act 1906 s9,10

D Beaumont	Handyman Contract	352.00	Open Space Act 1906 s9,10
Salaries, TAX,NIC	March Payment	3219.81	LGA 1972 s112 - 119
Claire Crompton	Expenses	190.10	LGA 1972 s111
Broxap	Logo Template for Bins	60.00	LGA 1972 s111
Focus Group (DD)	Telephone Line	24.67	LGA 1972 s111
Unity Trust	Handling Fee	0.30	LGA 1972 s111
Unity Trust	Service Charge	23.25	LGA 1972 s111

b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT
LDC	S106 Payment for MUGA Resurface	29,800.00

c. To consider the unaudited accounts from 1.04.2024 to 30.09.2024, including all supporting documents provided by the Clerk.

30.09.2024

Current Account	£385,077.71
Unpresented Payments	<u>0.00</u>
TOTAL	£385,077.71

d. Amend the current bank mandate with Unity Trust:

- i. To note Cllrs Evans & Petrou have been removed from the bank mandate.
- ii. Consider who should be signatories/authorisers on the new bank mandate.
- iii. Consider the need for a bank card to make payments for essential items by both the Clerk and Councillors, eliminating the need for personal funds and subsequent reimbursement through expenses.

24/107 – Working Groups and External Representative Reports: – (20 mins)

- a. **Projects Group:** Meeting 07.10.24.
- b. **Environment Group:** Meeting 26.09.24. To include an update on the Grounds Maintenance Contract Tender process.
- c. **Engagement Group:** Meeting 08.10.24.
- d. **HR Committee:** To consider the election of further a Councillor to sit on this committee to join Cllrs Ashcroft and Leytham.
- e. **Representatives:**
 - **CEMEX:** Next planned meeting is 18.11.24. To include an update regarding the proposed Tarmac application.
 - **HS2:** No date set for next meeting as yet.
 - **Alrewas & Fradley Charities:** Meeting 13.11.24

24/108 – Planning Matters– (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.
- b. Any planning application received after publication of this agenda will be advised at the meeting.

Application No.	Location	Proposal	Comments by
22/00080/FUL	Fradley Airfield, Wood End Lane, Fradley, Lichfield (Roxanne)	Construction of parking and manoeuvring area for up to 50 HGVs including a welfare block containing WCs, showers and canteen	Application Rec 23.09.24 Comment by 23.10.24
21/00315/FULM	Fradley Airfield, Wood End Lane, Fradley, Lichfield (Roxanne)	Construction of storage warehouse with associated yard including new HGV exit road	Application Rec 23.09.24 Comment by 23.10.24
24/01028/FUH	4 Beeches Croft, Fradley, Lichfield, Staffordshire	Erection of a double storey side extension, single storey and first floor rear extension, alterations to existing porch, demolition of existing garage to form passageway, widening of existing drive	Application Rec 24.09.24 Comment by 15.10.24

- c. **To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

24/109 – Clerk Reports – (10 mins)

- a. Consideration of the completed/conclusion of the AGAR for the Year Ended 31.03.2024 – Section 3 External Auditors Report and Certificate 2023/2024.
- b. To note the bi-annual CIL report received.
- c. To note the grant application funds have been transferred to the successful applicants.
- d. To note the tender packs received for the Grounds Maintenance Contract on Friday 11.10.24.
- e. To note, we are trialling a new format of email correspondence in an attempt to streamline communications.
- f. To note the rosemary hedge has been removed from the War Memorial and the surrounding hedge trimmed. Cllrs to consider additional short term improvements.
- g. To note the response submitted for the Pyford Brook Quarry proposal.
- h. To note the resignation of Cllr Tracey Ham.
- i. To note the resignation of Cllr Mani Dhillon.
- j. To note an updated Councillor application pack and application for has been produced to encourage applicants.
- k. To note the play inspection report has been received for Worthington Road & Hay End Lane Play Parks.
- l. To note the progress made with the speed activated signs project.

24/110 – Discussion of project priorities taking into account the results of the community survey – (40 mins)

24/111 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)

24/112 – Date and time of the next Parish Council Meetings to be confirmed as 21st November 2024 at Fradley Village Hall commencing at 7.00pm. – (1 min)

24/113- To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public. – (10 mins)

- a. Discussion regarding the Pyford Brook Public Consultation – (15 mins)