

# NOTICE OF A MEETING

## Fradley Parish Council



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Notice Published: 12/07/2024

### To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 18 July 2024, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

### *C v Crompton*

Claire Crompton, Clerk/RFO to Fradley Parish Council

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#### PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft    Cllr Phil Beswick    Cllr Glen Bown    Cllr Paul Deathridge  
Cllr Mani Dhillon    Cllr Stuart Gilmour    Cllr Tracey Ham    Cllr David Leytham  
Cllr Mathew Richards + 1 Vacancy

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#### RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

#### PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

#### PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council,

which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

#### **AGENDA**

**24/63 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)**

- a. To receive apologies for absence from Councillors.

**24/64 – Declarations of Members' Interests. – (1 min)**

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

**Note:** Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

**24/65 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)**

**24/66 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)**

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**24/67 – Variation to the Order of Business. – (1 min)**

**24/68 –To confirm the minutes of the Fradley Parish Council Meeting held on 20<sup>th</sup> June 2024. – (1 min)**

**24/69 – Discussion regarding the canal towpath with Cathy Dobbs. – (10 mins)**

**24/70 – An update from Cllr Gilmour on the Florette Fradley 10k run. – (5 mins)**

**24/71 – Consider appointing one Councillor to serve on the Village Hall Committee – (5 mins)**

**24/72 – Consider removing the rosemary hedge from around the War Memorial to boost its visibility and increase its importance as a landmark for the village. – (5 mins)**

**24/73 – Clarify the extent to which the Clerk has delegated authority in determining what should and should not be published on our website and social media channels. – (5 mins)**

**24/74 – Finance – (5mins)**

- a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

PAYEE	DESCRIPTION	AMOUNT	POWER
<b>June 2024</b>			
SJL Landscapes	Ground Maintenance Contract	2873.80	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	344.42	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	93.50	LGA 1972 s111
Salaries, TAX,NIC	March Payment	3219.81	LGA 1972 s112 - 119
Lichfield Printers	Newsletter	425.00	LGA 1972 s111
Claire Crompton	Expenses	23.58	LGA 1972 s111
Focus Group (DD)	Telephone Line	18.68	LGA 1972 s111
IPAD	Planning Report	720.00	LGA 1972 s111
Ionos	Domain Name for Newsletter	18.80	LGA 1972 s111
Glen Bown	Banners for Survey	153.97	LGA 1972 s111
Mike Ashcroft	Mileage	8.10	LGA 1972 s111
Unity Bank	Service Charge	24.90	LGA 1972 s111

- b. **To note the following income:**

PAYEE	DESCRIPTION	AMOUNT
Unity Bank	Compensation	100.00
National Grid	Wayleave Payment	4.70

- c. **To consider the unaudited accounts from 1.04.2024 to 30.06.2024, including all supporting documents provided by the Clerk.**

**30.06.2024**

Current Account	£370,685.15
Unpresented Payments	<u>0.00</u>
<b>TOTAL</b>	<b>£370,685.15</b>

**24/75 – Working Groups and External Representative Reports:**

- a. **Projects Group:** Meeting 01.07.24. Consider the suggestions made to rename Watersmeet.
- b. **Environment Group:** Meeting 27.06.24. To include a monthly update on the Grounds Maintenance Contract.
- c. **Engagement Group:** Meeting 09.07.24.
- d. **HR Committee:** Consider a date for the next meeting.
- e. **Representatives:**
  - **CEMEX:** Next planned meeting is 15.07.24.
  - **HS2:** No date set for next meeting as yet.
  - **Alrewas Charities:** Meeting 07.08.24

**24/76 – Consider co-opting a resident volunteer onto the Environment Group – (5 mins)**

**24/76 – Consider a proposal from Cllr Deathridge on a prospective wildflower meadow, poppies by the War Memorial and planting of the commemorative tree at Watersmeet. – (5 mins)**

**24/77 – Consider the Community Grant applications we have currently received – (5 mins)**

**24/78 – Performance Management Review Policy – (5 mins)**

- a. Consider the proposed Performance Management Review Policy.
- b. Consider amending Standing Orders Section 19c to make it compatible with the Performance Management Policy if adopted.
- c. Consider when the Performance Management Process should begin.

**24/79 – Consider the issues faced on The Moor and Dumore Hay Lane from overgrown verges and nettles. – (5 mins)**

**24/80 – Planning Matters– (2 mins)**

**N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.**

**Receive and consider report from the Planning Advisory Group:**

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**
- b. Any planning application received after publication of this agenda will be advised at the meeting.

<b>Application No.</b>	<b>Location</b>	<b>Proposal</b>	<b>Comments by</b>
24/00691/FUH	2 Godfrey Drive, Fradley, Lichfield, Staffordshire	Erection of a wooden boundary fence	Application Rec 26.06.24 Comment by 17.07.24

- c. **To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

**24/81 – Clerk Reports – (6 mins)**

- a. To note the IPAD report has been commissioned and submitted.
- b. To note the DD payments on our account.
- c. An update on budget v payments by the Clerk.
- d. Explanation of the bank generated security breach to our Unity Bank account which resulted in no loss of funds.
- e. To note the issues of delivery of the newsletter and an update.
- f. To note the speed activated devices installed on Common Lane and Turnbull Road have been removed and we are awaiting the results.

**24/82 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)**

**24/83 – Date and time of the next Parish Council Meetings to be confirmed as 19th September 2024 at Fradley Village Hall commencing at 7.00pm. – (1 min)**