

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 19 September 2024, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft Cllr Phil Beswick Cllr Glen Bown Cllr Mani Dhillon
Cllr Stuart Gilmour Cllr Tracey Ham Cllr David Leytham Cllr Matthew Richards
+ 2 Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council,

which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

24/85 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/86 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/87 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

24/88 –Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

24/89 – Variation to the Order of Business. – (1 min)

24/90 –To confirm the minutes of the Fradley Parish Council Meeting held on 18th July 2024. – (1 min)

24/91 – Finance – (5mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
August 2024			
SJL Landscapes	Ground Maintenance Contract	2873.80	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	449.99	Open Space Act 1906 s9,10

Salaries, TAX,NIC	March Payment	3219.81	LGA 1972 s112 - 119
Staff County Council	Speed Watch Equipment	466.33	LGA 1972 s111
Claire Crompton	Expenses	88.99	LGA 1972 s111
Focus Group (DD)	Telephone Line	24.34	LGA 1972 s111
Vision ICT	Email Hosting	48.00	LGA 1972 s111

PAYEE	DESCRIPTION	AMOUNT	POWER
September 2024			
SJL Landscapes	Ground Maintenance Contract	2873.80	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	468.00	Open Space Act 1906 s9,10
Salaries, TAX,NIC	March Payment	3219.81	LGA 1972 s112 - 119
GE Copywriter	Website Review & Report	200.00	LGA 1972 s111
Claire Crompton	Expenses	190.39	LGA 1972 s111
Focus Group (DD)	Telephone Line	24.67	LGA 1972 s111
Vision ICT	Email Hosting	96.00	LGA 1972 s111

b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT
HMRC	VAT Reclaim	6765.69

c. To consider the unaudited accounts from 1.04.2024 to 31.08.2024, including all supporting documents provided by the Clerk.

31.08.2024

Current Account	£362,373.93
Unpresented Payments	<u>0.00</u>
TOTAL	£362,373.93

24/92 – Working Groups and External Representative Reports: – (20 mins)

- a. **Projects Group:** Meeting 02.09.24.
- b. **Environment Group:** Meeting 26.09.24. To include a monthly update on the Grounds Maintenance Contract.
- c. **Engagement Group:** Meeting 10.09.24.
- d. **HR Committee:** Possible date for the next meeting is 03.10.24
- e. **Representatives:**
 - **CEMEX:** Next planned meeting is 18.11.24. To include an update regarding the proposed Tarmac application.
 - **HS2:** No date set for next meeting as yet.
 - **Alrewas & Fradley Charities:** Meeting 13.11.24

24/93 – Consider the recommendations of the Engagement Group regarding the Community Grant applications we have received. – (5 mins)

24/94 – Planning Matters– (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**
- b. Any planning application received after publication of this agenda will be advised at the meeting.

Application No.	Location	Proposal	Comments by
24/00354/FUH	7 Turner Croft, Fradley, Lichfield, Staffordshire	Single storey rear and side extension comparison	Application Rec 18.07.24 Comment by 08.08.24
24/00839/FUH	14 Denyer Court, Fradley, Lichfield, Staffordshire	Conversion and extension of existing garage roof space into an office/annexe area	Application Rec 30.07.24 Comment by 20.08.24
24/00881/LBC	18 Long Lane, Fradley, Lichfield, Staffordshire.	Works to listed building to enable rebuild of garden out building and erection of new green house	Application Rec 15.08.24 Comment by 07.09.24
24/00795/FULM	Florette House , Wood End Lane, Fradley, Lichfield	Erection of single storey extension, plant room and 11no additional car parking spaces	Application Rec 11.09.24 Comment by 02.10.24

- c. **To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

24/95 – Consider allowing a local resident to place items connected with a Halloween Activity on Parish owned land to support her fundraising. – (2 mins)

24/96 – Clerk Reports – (10 mins)

- a. To note the positive outcome regarding the Horner Avenue Planning meeting on 29th July 2024.
- b. To note the grant application correspondence has been sent to the initial tranche of applicants.
- c. An update on budget v payments by the Clerk.
- d. To note the email confirming the suspension of the water supply by Source for Business at Worthington Road Park.
- e. Ratify the appointment of JR Landscaping as our temporary grounds maintenance contractors following the email sent on 30th August 2024. We are planning to go out to tender as soon as possible.
- f. Ratify the decision to approve additional costs of resurfacing the MUGA from the contractor and hiring security during surface curing due to issues faced at the beginning of the works. Email sent on 22nd August 2024.
- g. To note the resignation of Cllr Paul Deathridge.

24/97 – Discussion regarding the results of the community survey – (45 mins)

24/98 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)

24/99 – Date and time of the next Parish Council Meetings to be confirmed as 17th October 2024 at Fradley Village Hall commencing at 7.00pm. – (1 min)