

NOTICE OF A MEETING

Fradley Parish Council



Telephone: 01543 444233

Website: www.fradleyparishcouncil.gov.uk

Email: clerk@fradleyparishcouncil.gov.uk

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To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 20 March 2025, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
+ Vacancies

Cllr Phil Beswick

Cllr Stuart Gilmour

Cllr David Leytham

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

24/187 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/188 – Declarations of Members’ Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required. **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/189 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

24/190 – Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District and County Ward Members Reports
 - c. Police Representative Reports

24/191 – Variation to the Order of Business. – (1 min)

24/192 –To confirm the minutes of the Fradley Parish Council Meeting held on 20th February 2025. – (1 min)

24/193 – Planning Matters– (5 mins)

N.B - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**

Application No.	Location	Proposal	Comments by
25/00107/FULM	Fradley Link, Wellington Crescent, Fradley Park, Lichfield	Section 73 application to vary of Grampian condition 1 of application 22/00531/FULM to clarify reference to the word 'occupied'	Application Rec: 18.02.25 Comment by: 13.03.25 Ext until after 21.03.25

25/00064/COU	12 Paskin Close, Fradley, Lichfield, Staffordshire	Change of use of the existing dwelling from a C3 dwelling house to a C2 residential institution (children's home)	Application Rec: 20.02.25 Comment by: 13.03.25 Ext until after 24.03.25
25/00173/CLE	The Threshing Barn, Bears Hay Farm, Brookhay Lane, Lichfield	Certificate of Lawfulness (Existing) : Use of the land as part of the residential garden of The Threshing Barn	Application Rec: 24.02.25 Comment by: 17.03.25 Ext until after 24.03.25
25/00189/FUH	78 Church Lane, Fradley, Lichfield, Staffordshire	Replacement flat roof to side extension	Application Rec: 27.02.25 Comment by: 20.03.25 Ext until after TBC
SCC/25/0002/FULL- MAJ	Chetwynd Bridge, Alrewas	New bypass bridge and conversion of existing Chetwynd bridge from a road bridge to a pedestrian and cycle bridge	Application Rec: 25.02.25 Comment by: 18.03.25 Ext until after TBC

To note the outcome of the following planning applications for which the Council has made full comment : None this period.

24/194 – Finance – (5mins)

- a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

PAYEE	DESCRIPTION	AMOUNT	POWER
March 2025			
Focus Group (DD)	Telephone Line	23.86	LGA 1972 s111
Unity Trust	Service Charge	7.50	LGA 1972 s111
Wickes (paid by card)	Spray Paint	8.00	LGA 1972 s111
Etsy (paid by card)	Trophies for Fradley 10K	33.57	Chairs Allowance
Salaries, TAX,NIC	February Payment	3349.68	LGA 1972 s112 - 119
Claire Crompton	Expenses	51.59	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	10,412.92	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	261.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	59.50	LGA 1972 s111
SLCC	Membership	300.00	LGA 1972 s111
SPCA	Councillor Training	240.00	LGA 1972 s111
ICO (DD)	GDPR/Data Protection	144.00	LGA 1972 s111
Broxap	Bins & Gym Equipment	18,949.50	Open Space Act 1906 s9,10
Mark Jarvis	Community Grant	220.00	Section 137 Grant

- b. **To note the following income:** None this period.
- c. **To consider the unaudited accounts from 1.04.2024 to 28.02.2025, including all supporting documents provided by the Clerk.**

28.02.2025

Current Account	£258,431.58
Unpresented Payments	<u>0.00</u>
TOTAL	£258,431.58

24/195 – To receive a report from the working group and to discuss their recommendations. – (10 mins)

24/196 – Consider the reviewed Business Risk Management and Business Risk Assessment document. – (5 mins)

24/197 – Consider the land and buildings register. – (5 mins)

24/198 – Consider the updated asset register. – (5 mins)

24/199 – Report from Cllr Mike Wilcox regarding the Speed Watch sessions. – (5 mins)

24/200 – Report from Cllr Mike Wilcox regarding the Volunteer Litter picking. – (5 mins)

24/201 – To consider purchasing a gazebo for future outdoor events such as Police and Parish Events and the Memorial Tree Ceremony – (5 mins)

24/202 – To consider the issues of lorries parking on Common Lane and whether the PC would like to pay for the yellow lines to be repainted. – (5 mins)

24/203 – Clerk Reports – (10 mins)

a. Parish Council Diary Dates:

20's Plenty Meeting: 17th March 2025, Zoom.

Florette Fradley 10K: 23rd March 2025, Watersmeet.

Working Group Meeting: 27th March 2025, Fradley Village Hall.

Parish Network Meeting: 28th March, Time and venue tbc.

Memorial Tree Ceremony: 2nd May 2025, Watersmeet.

Cemex Liaison Meeting: 19th May 2025, venue tbc.

SLCC Branch Meeting: 17th June 2025, The White Room, SCC.

- b. The renewal for Insurance is due, I have requested a new quote to include the new equipment at Hay End Lane.
- c. Update on Bown Pond including correspondence from the EA.
- d. To note the Community Grant funds awarded last month have been transferred.
- e. To note all Councillors attended the Code of Conduct training provided by the SPCA on 6th March.
- f. The Clerk has provided a list of training courses provided by the SLCC for March and April, should Cllrs wish to part in any, please email the Clerk directly.
- g. To note the trophies and vouchers have been purchased for the Fradley 10K.
- h. To note the new signatories have now been set up on the bank account.
- i. To note the Chair and Clerk attended the Parish Forum at Alrewas Village Hall on 27th February.
- j. To note Councillors attended a meeting with Curborough Brooks representatives.
- k. To note the Chair and Clerk attended the Rural Themed Seminar on 5th March,
- l. To note the Clerk attended a meeting with LDC and the local PCSO team regarding the issue of lorries blocking Common Lane and the subsequent letter sent to local companies.
- m. To note the resignation of Cllr Matthew Richards.

24/204 – Date and time of the next Parish Council Meetings to be confirmed as 10th April 2025 at Fradley Village Hall commencing at 7.00pm. – (1 min)