

NOTICE OF A MEETING



Fradley Parish Council

Telephone: 01543 444233

Website: www.fradleyparishcouncil.gov.uk

Email: clerk@fradleyparishcouncil.gov.uk

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To All Members of the Parish Council

You are hereby summoned to attend Fradley Parish Council Meeting to be held at [Fradley Village Hall on 20 June 2024, commencing at 7.00pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Clerk/RFO to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft Cllr Phil Beswick Cllr Glen Bown Cllr Paul Deathridge
Cllr Mani Dhillon Cllr Stuart Gilmour Cllr Tracey Ham Cllr David Leytham
Cllr Mathew Richards + 1 Vacancy

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

24/44 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

24/45 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/46 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (6 mins)

24/47 –Adjournment for Public Speaking. **Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)**

- a. To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- b. No resolutions can be made under public speaking.
- c. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

24/48 – Variation to the Order of Business. – (1 min)

24/49 –To confirm the minutes of the Fradley Parish Council Extraordinary Meeting held on 8th May and the Annual Meeting of the Council on 16th May 2024. – (1 min)

24/50 – Consider allowing the local Beavers Group to plant a hedge along Turner Croft. – (2 mins)

24/51 – Consider a request to site a PTA/School notice board on Hay End Lane grass area. – (2 mins)

24/52 – Consider our Website hosting, should this change from VisionICT. – (10 mins)

24/53 – Consider whether “The Promises” article should be included in the Newsletter. – (5 mins)

24/54 – Consider and approve a letter to businesses on Fradley Park regarding the formation of partnerships, establishing communication and exploring avenues of mutual support supplied by Cllr Deathridge – (2 mins)

24/55 – Finance – (3mins)

- a. **To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.**

PAYEE	DESCRIPTION	AMOUNT	POWER
May 2024			
SJL Landscapes	Ground Maintenance Contract	2873.80	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	426.05	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	93.50	LGA 1972 s111
Salaries, TAX,NIC	March Payment	3219.81	LGA 1972 s112 - 119
RJK Construction	Christmas Tree Lights	316.80	LGA 1972 s111
Claire Crompton	Expenses	11.99	LGA 1972 s111
Focus Group (DD)	Telephone Line	21.49	LGA 1972 s111
SPCA	Subscription	536.14	LGA 1972 s111
Source For Business	Water Supply Worthington	103.39	LGA 1972 s111
Glen Bown	Land Registry Search/Regalia	50.99	LGA 1972 s111
Water Worx	War Memorial Cleaning	420.00	LGA 1972 s111

b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT
LDC	CIL	1896.82
Redrow	Bin Emptying Wellington Gardens 2024/2025	312.00

c. To consider the unaudited accounts from 1.04.2024 to 31.05.2024, including all supporting documents provided by the Clerk.

31.05.2024

Current Account	£378,256.50
Unpresented Payments	<u>0.00</u>
TOTAL	£378,256.50

24/56 – Working Groups and External Representative Reports:

- a. **Projects Group:** Meeting 10.06.24.
 - i. Final official outcome of our long standing S106 grant repurposing request.
 - ii. Recommendations regarding details of projects including, the placing of street furniture, consideration of signage, consideration of suggestion to rename Watersmeet park, configuration and placing of play equipment in Hay End Lane Park.
 - iii. Consider giving delegated authority for the members of the Projects Group and the Clerk to go ahead and place orders for equipment and services.
- b. **Environment Group:** Meeting 23.05.24 To include a monthly update on the Grounds Maintenance Contract. Consider our additional grass cut should take place in May in future years.
- c. **Engagement Group:** Meeting 11.06.24.
 - i. General report including joint surgery litter pick.
 - ii. Update on progress and consideration of recommendations regarding the Parish Council Newsletter.
 - iii. Consideration of recommendations regarding conducting a residents' survey and how it might be publicised.
 - iv. Consider if the Council should purchase equipment to support a speed watch group.

d. **HR Committee:**

e. **Representatives:**

- **CEMEX:** Next planned meeting is 15.07.24, including the proposed expansion of the current Cemex site in conjunction with Tarmac.
- **HS2:** No date set for next meeting as yet.
- **Alrewas Charities:** No date set for next meeting as yet.

24/57 –An update from District Cllr Mike Wilcox regarding the provision of Health Services within Fradley and the surrounding area. – (15 mins)

24/58 – Planning Matters– (2 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**
- Any planning application received after publication of this agenda will be advised at the meeting.

Application No.	Location	Proposal	Comments by
24/00536/LBC	The Swan Inn , Fradley Junction, Alrewas, Burton Upon Trent	Works to Listed Building to enable installation of illuminated and non-illuminated signage to building and external redecoration works	Application Rec 23.05.24 Comment by 25.06.24
24/00535/ADV	The Swan Inn , Fradley Junction, Alrewas, Burton Upon Trent	Display of illuminated and non-illuminated signage to building	Application Rec 23.05.24 Comment by 25.06.24
24/00623/FUH	4 Beeches Croft, Fradley, Lichfield, Staffordshire	Erection of two storey side and rear extension . Demolition of the existing garage and internal changes	Application Rec 07.06.24 Comment by 02.07.24

- To note the outcome of the following planning applications for which the Council has made full comment : None received this month.**

24/59 – Clerk Reports – (6 mins)

- a. To note the email sent regarding the funding available identified by Cllr Leytham, to date, only 1 response has been received. However, this suggestion is not feasible as the building suggested is currently under offer.
- b. To note, we have received an invoice for the water supply at Barlow Drive, The 2 invoices have not yet been paid however, the water supply has not yet been disconnected.
- c. To note the email from PCSO Tracey Horton regarding Village CCTV. See link for more information: [Home \(weebly.com\)](http://Home.weebly.com)
- d. Explanation of the process through which S106 funds are spent and how the expenditure is monitored and reported.
- e. To note the CIL Funds of £1896.82 for April 2024.
- f. Agree a date for the Budget Advisory Group meeting to discuss the finances for Quarter 1 and allocation of Reserves.

24/60 – Identify how Fradley Parish Council has made Fradley a better place to live since the last full meeting? – (5 mins)

24/61 – Date and time of the next Parish Council Meetings to be confirmed as 18th July 2024 at Fradley Village Hall commencing at 7.15pm following an update from HS2 commencing at 6.30pm. – (1 min)

24/62- To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public. – (10 mins)

- a. To discuss the development and further issues surrounding the planning application for Horner Avenue.
- b. Consider the performance of the Grounds Maintenance Contractor and identify any actions that stem from the discussion.