

NOTICE OF A MEETING



Fradley Parish Council

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To All Members of the Parish Council

Notice is hereby given that a meeting of Fradley Parish Council to be held at **Fradley Youth and Community Centre on 24 July 2025, commencing at 7.00pm**, the following business will be transacted. Members of the public are welcome.

C v Crompton

Claire Crompton, Proper Officer to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
Cllr David Leytham

Cllr Phil Beswick
+ Vacancies

Cllr Emma Garner

Cllr Stuart Gilmour

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

25/31 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

25/32 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

25/33 – An update from Councillor Doug Pullen, Leader of Lichfield District Council, on local government reorganisation. He will provide the latest developments and discuss future plans with attendees. – (15 mins)

25/34 – Co-option of Councillors **Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms **Local Government Act 1972 s 83 (4)** – (5 mins)**

25/35 – Adjournment for Public Speaking. **Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)**

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District and County Ward Members Reports
 - c. Police Representative Reports

25/36 – Variation to the Order of Business. – (1 min)

25/37 –To confirm the minutes of the Fradley Parish Council Meeting held on 12th June 2025. – (1 min)

25/38 – Planning Matters– (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**

Application No.	Location	Proposal	Comments by
25/00760/FUL	The Cotswold Company, Unit B100 Lancaster Road, Fradley	Erection of ancillary storage building, anchored to existing hardstanding.	Application Rec: 24.06.25 Comment by: 15.07.25 Ext until: 18.07.25
25/00778/FUL	34 Long Lane, Fradley, Lichfield, Staffordshire	Erection of detached self-build dwelling and formation of vehicular access	Application Rec: 25.06.25 Comment by: 16.07.25 Ext until: 18.07.25
25/00839/FUH	Bridge Farmhouse , Bridge Farm Lane, Fradley, Lichfield	Proposed two storey extension	Application Rec: 07.07.25 Comment by: 21.07.25
23/01087/FULM	Roxane UK Limited, Hanger 5, Fradley Airfield, Wood End Lane	Section 73 application to vary conditions 3 (Tree Protection), Condition 4 (Construction Management Plan), Condition 7 (Cycle Storage Conditions), 9 and 16 (Noise Mitigation) and Conditions 17 and 19 (Landscaping Details) of application 18/00262/FULM [re consultation due to amended plans and documents]	Application Rec: 09.07.25 Comment by: 23.07.25
25/00856/ADV	The Stirling Centre, Unit 1 , Tye Road, Fradley, Lichfield	Installation of 2no. illuminated letter signs, 2no. vinyl sign and 1no. of a free standing sign	Application Rec: 16.07.25 Comment by: 06.08.25

To note the outcome of the following planning applications for which the Council has been consulted on:

25/00435/COU	Sandyhill Farm , Fradley Junction, Alrewas, Burton Upon Trent	Change of use of existing outbuilding into holiday let accommodation (2 units) with parking and private amenity space	GRANTED
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25/39 – Finance – (5mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
July 2025			
Amazon (paid by card)	Newsletter Display Holders	37.98	LGA 1972 s111
Amazon (paid by card)	Laminating Pouches A5	5.80	LGA 1972 s111
Tesco (paid by card)	Leaving Gift/Refreshments	9.90	LGA 1972 s111
Vinyl Banners (paid by card)	Banners for The Big Bash	32.96	LGA 1972 S145
LDC (paid by card)	Parking	3.60	LGA 1972 s111
Rock Awnings (paid by card)	Gazebo	233.99	LGA 1972 S145
Focus Group (DD)	Telephone Line	25.52	LGA 1972 s111
Unity Trust (DD)	Service Charge	9.00	LGA 1972 s111
Salaries, TAX,NIC	May Payment	3610.06	LGA 1972 s112 - 119
Claire Crompton	Expenses	43.64	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	5089.50	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	400.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	55.25	LGA 1972 s111
Hotline Promotional Products	Promo Stock for The Big Bash	521.88	LGA 1972 S142
Vision ICT	Email Provider	12.00	LGA 1972 s111
Breakthrough Communications	Data Protection Toolkit	594.00	LGA 1972 s111
Ionos	Fradley Life Domain	39.60	LGA 1972 s111
SLCC	Training Course	60.00	LGA 1972 s111
SLCC	CiLCA Fee	450.00	LGA 1972 s111
FYCC	Room Hire	36.00	LGA 1972 s111

- b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT

- c. To consider the unaudited accounts from 1.04.2024 to 30.06.2025, including all supporting documents provided by the Clerk.

30.06.2025

Current Account	£369,123.43
Equals Card	£754.57
Unpresented Payments	<u>0.00</u>
TOTAL	£369,878.00

25/40 – The event organisers of the Florette Fradley 10K have been in touch. The date for next year's race is confirmed as 8th March 2026, with Florette returning as the main sponsor. They have asked whether Fradley Parish Council would consider granting permission to use Watersmeet again as the start point and event base.

In addition, would the Parish Council like to sponsor the prizes for the first male and first female Fradley residents to cross the finish line, as we did last year? This would involve providing vouchers and trophies. – (5 mins)

25/41 – A member of the Heritage Group would like to present their case for the community grant application, which councillors previously deferred to allow time for gathering more information and exploring options before making a final decision.

The Heritage Group is expected to bring answers to the meeting addressing the queries raised by councillors. – (10 mins)

25/42 – Consider authorising the Clerk to liaise with LWMTS regarding any alterations, variations, or cost elements of the project, and to address any issues on a daily basis. Updates will be communicated to members in a timely manner. – (5 mins)

25/43 – To receive a report from the working group and to discuss their recommendations. This is to include Community Grant applications received this month – (10 mins)

25/44 – Clerk Reports – (10 mins)

- a. Parish Council Diary Dates:

Meeting with LWMTS: 24th June 2025, 2pm, LDC, Frog Lane, Lichfield

Meeting with LWMTS: 2nd July 2025, 2pm, LDC, Frog Lane, Lichfield

Meeting with Dave Roberston MP (Clerk only): 28th July, 10am, Unit 8 & 9, Trent Business Park, Eastern Avenue, Lichfield, WS13 6RN.

Meeting with Support Staffordshire, Societal Resilience: 29th July 2025, 10am on Teams.

Horner Avenue Appeal Hearing: 5th August 2025, 10am, The District Council House, Frog Lane, Lichfield.

Proposed Date for Meeting with Bloor Homes: 28th August 2025, 7pm, Fradley Village Hall.

- b. To note the Chair and Clerk attended the Parish Network Meeting: 30th June 2025, Chase Terrace Community Centre.
- c. To note the Chair and Clerk attended a Teams call with Support Staffordshire regarding Societal Resilience.
- d. To note Cllrs and the Clerk attended to Police Pop Up Surgery at The Stirling Centre.
- e. To note Cllrs and the Clerk attended The Big Bash at St Stephens School which was hailed as a success.
- f. To note Cllrs and the Clerk met with residents of Horner Avenue at an informal meeting to discuss how the PC could continue to support them.
- g. To note the Clerk and PCSO Lisa Anderson met with the Operations Director and the Health and Safety Manager of UPN to discuss the continual issues faced by residents on Common Lane.
- h. To note the AGAR and supporting documents have been submitted to the External Auditor.
- i. The Clerk has provided a list of training courses provided by the SLCC for July and August, should Cllrs wish to part in any, please email the Clerk directly.

25/45 – Date and time of the next Parish Council Meetings to be confirmed as 18th September 2025 at Fradley Village Hall commencing at 7pm. As decided at a previous meeting, there will not be a meeting in August – (1 min)

25/46 – To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public. – (5 mins)

- a. To consider allowing the Clerk to allocate set hours during the working week to complete training and work towards the CiLCA qualification, as specified in her contract of employment.
- b. To consider reimbursing work-related expenses incurred by the Clerk, including the use of a personal mobile phone, internet services and subscriptions to work-specific applications as these are currently being used for Council business at the Clerk's own cost.