

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend the meeting of Fradley Parish Council to be held at **Fradley Village Hall on 17 February 2026, commencing at 7.00pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Proper Officer to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft	Cllr Phil Beswick	Cllr Tosh Crompton	
Cllr David Leytham	Cllr Jan Leytham-Gain	Cllr Kevin Stroud	+ Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

25/100 – To elect a Vice-Chairperson for the remainder of 2025/2026 (Local Govt Act 1972, S15(2)) and to receive the signed Declaration of Acceptance of Office (Local Govt Act 1972, S83(4)). – (3 mins)

25/101 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

25/102 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

25/103 – Co-option of Councillors Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms Local Government Act 1972 s 83 (4) – (5 mins)

25/104 – Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
- No resolutions can be made under public speaking.

- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - a. Public Speaking
 - b. District and County Ward Members Reports

25/105 – Variation to the Order of Business. – (1 min)

25/106 –To confirm the minutes of the Fradley Parish Council Meeting held on 15th January 2026. – (1 min)

25/107 – Planning Matters. – (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**

Application No.	Location	Proposal	Comments by
26/00036/FULM	Land South Of Fradley Park, Nanscawen Road, Lichfield, Staffordshire	Demolition of existing farm buildings and erection of distribution centre and ancillary offices together with associated access, parking and servicing and soft landscaping	Application Rec: 14.01.26 Comment by: 01.02.26
23/01087/FULM	Roxane UK Limited, Hanger 5, Fradley Airfield, Wood End Lane	Section 73 application to vary conditions 3 (Tree Protection), Condition 4 (Construction Management Plan), Condition 7 (Cycle Storage Conditions), 9 and 16 (Noise Mitigation) and Conditions 17 and 19 (Landscaping Details) of application 18/00262/FULM [re-consultation due to amended plans and documents]	Application Rec: 23.01.26 Planning Committee Meeting: 02.02.26
25/01513/FUH	21 Lakin Lane, Fradley, Lichfield, Staffordshire	Proposed single storey extension and retention of existing porch	Application Rec: 29.01.26 Comment by: 19.02.26

To note the outcome of the following planning applications for which the Council has been consulted on:

25/01441/FUL	60, 62 & 66 Church Lane, Fradley, Lichfield, Staffordshire	Installation of external wall insulation (EWI) to 3 dwellings	GRANTED
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25/01543/FUH	14 Denyer Court, Fradley, Lichfield, Staffordshire	Removal of the existing flat roof and extension of the existing pitched roof over the extension, forming a lantern in the remainder of the flat roof and removal. Relay new flat roof to remaining area, not covered by the pitched roof extension.	GRANTED
23/01087/FULM	Roxane UK Limited, Hanger 5, Fradley Airfield, Wood End Lane	Section 73 application to vary conditions 3 (Tree Protection), Condition 4 (Construction Management Plan), Condition 7 (Cycle Storage Conditions), 9 and 16 (Noise Mitigation) and Conditions 17 and 19 (Landscaping Details) of application 18/00262/FULM [re-consultation due to amended plans and documents]	GRANTED

25/108 – Finance – (5 mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
February 2026			
1 st Fradley Guides	Community Grant	500.00	Section 137 Grant
Amazon (paid by card)	Office Supplies	74.99	LGA 1972 s111
Amazon (DD)	Office Supplies	12.99	LGA 1972 s111
Co-op	Refreshments	4.59	LGA 1972 s111
Focus Group (DD)	Telephone Line	24.60	LGA 1972 s111
Unity Trust (DD)	Service Charge	7.95	LGA 1972 s111
Valda Energy	Electricity Supply	22.05	LGA 1972 s144 & s145
Valda Energy	Electricity Supply	22.78	LGA 1972 s144 & s145
Salaries, TAX, NIC	February Payment	3727.59	LGA 1972 s112 - 119
Claire Crompton	Expenses	68.36	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	4284.88	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	366.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	59.50	LGA 1972 s111
Vision ICT	Website & Email	65.99	LGA 1972 s111

b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT

c. To consider the unaudited accounts from 1.04.2024 to 31.01.2026, including all supporting documents provided by the Clerk.

31.01.2026

Current Account	£281,600.11
Equals Card	£262.32
Unpresented Payments	£0.00
TOTAL	£281,862.43

25/109 – To review the final costs of the Big Bash project and consider the funding source, including whether to allocate the expenditure from reserves or to reassign underspent budget lines within the current precept – (5 mins)

25/110 – To receive a report from the working group and to discuss their recommendations. This is to include Community Grant applications received this month – (10 mins)

25/111 – To consider correspondence regarding the telephone box, defibrillator and noticeboard currently on private land, and to agree relocation arrangements following the new owner's request for their removal.– (5 mins)

25/112 – To consider and, if appropriate, adopt the draft IT Policy.– (5 mins)

25/113 – Clerk Reports – (5 mins)

a. Parish Council Diary Dates:

- Internal meeting with Vistry: Thursday 12th February, 12.30pm at Fradley Village Hall
- Police Surgery at The Stirling Centre: Saturday 21st February 2026 2pm-4pm
- HS2 Community Engagement Event: Wednesday 25th February 2026 10am-3pm at Storage & Fulfilment Services Ltd Car Park 108 Common Lane, Fradley Business Park, Lichfield, WS13 8NQ
- Internal meeting with Maple Vale: Wednesday 25th February, 12.00pm at Fradley Village Hall
- Police Surgery at The Stirling Centre: Saturday 28th March 2026 2pm-4pm

- b. To note the Chair and Clerk attended a Teams meeting with LWMTS for guidance on scoring the tenders on 14th January 2026
- c. To note Cllrs attended a Teams meeting for Boor Homes on 19th January 2026
- d. To note Cllrs attended a live HS2 webinar on 20th January 2026
- e. To note the Parish Network Meeting, hosted by Fradley Parish Council on 26th January 2026 went very well and was well attended.
- f. To note the Chair & Clerk attended a Moderation meeting at with LWMTS at LDC on 27th January 2026
- g. To note Cllrs attended an HS2 event at Cappers Lane on 2nd February 2026
- h. To note Cllrs attended the LDC Planning Committee meeting on 2nd February 2026 to support residents regarding planning application 23/01087/FULM
- i. To note the resignation of Jon Sealey.
- j. To note the resignation of Derick Cross.
- k. To note that the Section 137 expenditure limit has increased from £11.10 to £11.60 per elector.
- l. The Clerk has provided a list of training courses provided by the SLCC & SPCA for February and March, should Cllrs wish to take part in any, please email the Clerk directly.

25/114 – Date and time of the next Parish Council Meeting to be confirmed as 19th March 2026 at Fradley Village Hall commencing at 7pm. – (1 min)

25/115- To consider a resolution under the [Public Bodies \(Admission to Meetings\) Act 1960](#) to exclude the public and press due to the confidential nature of the business to be transacted.– (5 mins)

- a. To consider the withdrawal of the government working from home allowance and whether the Parish Council should provide a replacement allowance for the Clerk.