

NOTICE OF A MEETING

Fradley Parish Council



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To All Members of the Parish Council

You are hereby summoned to attend the meeting of Fradley Parish Council to be held at **Fradley Village Hall on 9 April 2026, commencing at 7.00pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

C v Crompton

Claire Crompton, Proper Officer to Fradley Parish Council

PARISH COUNCIL MEMBERS

Cllr Mike Ashcroft
Cllr David Leytham

Cllr Phil Beswick
Cllr Jan Leytham-Gain

Cllr Tosh Crompton
Cllr Kevin Stroud

+ Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 20 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, unless they are elected members of a local authority in which case they will be allowed an additional two minutes. This is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

AGENDA

25/134 – Apologies for Absence. Local Govt Act 1972 s85 (1) – (1 min)

- a. To receive apologies for absence from Councillors.

25/135 – Declarations of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the **Localism Act 2011 (section 30 to 33)**. Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with **Local Govt Act 1972 s117**.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (**section 31 Localism Act 2011**) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . **Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct**

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

25/136 – Co-option of Councillors **Local Govt Act 1972 s87(2) and the completion of their Declarations of Acceptance of Office and Register of Members Interest Forms **Local Government Act 1972 s 83 (4)** – (5 mins)**

25/137 – Adjournment for Public Speaking. **Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (20 mins)**

- To adjourn the meeting for 20 minutes to allow members of the public, 3 minutes each, unless they are elected members of a local authority in which case they will be allowed an additional two minutes to make representation on the business on the agenda.
 - No resolutions can be made under public speaking.
 - Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- a. Public Speaking
 - b. District & Ward and County Members Reports

25/138 – Variation to the Order of Business. – (1 min)

25/139 – To receive a representative of the Heritage Group in relation to their community grant application, to enable Councillors to ask questions, and to consider the application. – (5 mins)

25/140 –To confirm the minutes of the Fradley Parish Council Meeting held on 19th March 2026. – (1 min)

25/141 – Planning Matters. – (5 mins)

N.B - [Town and Country Planning Act 1990, Sched. 1, para.8](#) - Right to be notified of planning applications if right has been requested. The Parish Council is a non-statutory consultee within the planning process.

Receive and consider report from the Planning Advisory Group:

- a. **To determine any additional action required on the planning application information, from information circulated via email by officers in advance of the meeting.**

Application No.	Location	Proposal	Comments by
25/01523/FULM	Land Off Horner Avenue, Fradley, Lichfield, Staffordshire	Section 73 application to permission 22/00106/FULM to remove condition 26 (Garage conversion restriction) and vary conditions 2 (Approved Plans), 20 (Play Areas), 21 (Acoustic Fence), 23 (Boundary Treatment) & 24 (Cycle Storage) relating to the approved plans and residential mix and tenure arrangements	Rec: 01.04.26 Planning Committee Date: 13.04.26

To note the outcome of the following planning applications for which the Council has been consulted on:

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25/142 – Finance – (5 mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
April 2026			
Co-op	Refreshments	2.55	LGA 1972 s111
Focus Group (DD)	Telephone Line	25.92	LGA 1972 s111
Unity Trust (DD)	Service Charge	8.95	LGA 1972 s111
Keelys LLP	Solicitor Fees	600.00	LGA 1972 s111
Salaries, TAX,NIC	April Payment	3777.42	LGA 1972 s112 - 119
Claire Crompton	Expenses	71.51	LGA 1972 s111
JR Landscaping	Ground Maintenance Contract	2526.88	Open Space Act 1906 s9,10
D Beaumont	Handyman Contract	280.00	Open Space Act 1906 s9,10
Fradley Village Hall	Room Hire	42.50	LGA 1972 s111
Vision ICT	Website	174.00	LGA 1972 s111
Austen Prince	Payroll Services	896.00	LGA 1972 s112
SPCA	Membership Subscription	807.79	LGA 1972 s111
SPCA	Councillor Training	96.00	LGA 1972 s111
LDC	Waste Disposal	402.00	Open Space Act 1906 s9,10

- b. To note the following income:

PAYEE	DESCRIPTION	AMOUNT

- c. To consider the unaudited accounts from 1.04.2025 to 31.03.2026, including all supporting documents provided by the Clerk.

31.03.2026

Current Account	£262,897.29
Equals Card	£106.89
Unpresented Payments	£0.00
TOTAL	£263,004.18

25/143 – To receive a report from the Working Group and to discuss their recommendations. This is to include Community Grant applications received this month – (20 mins)

25/144 – To confirm and finalise the timings for the May meetings, including the Annual Parish Meeting and the Annual Meeting of the Council. This will be followed by a discussion to brief Councillors on the agenda, expected procedures, and their roles in the meetings. – (10 mins)

25/145 – To consider the proposed meeting schedule for the year, as provided by the Clerk, noting that meetings are typically held on the third Thursday of each month, except for August, when no meeting is scheduled and December, when an earlier meeting date is proposed – (2 mins)

25/146 – To consider and to resolve the sale and removal of the telephone kiosk, including the outcome of the sale process, and to resolve the arrangements for its removal from site and any associated actions required by the Council. To note that the sale of the kiosk commenced on 26 March with the final bid deadline of 5 April, and to consider the next steps following the conclusion of the sale process. – (5 mins)

25/147 – To consider the Neighbourhood Governance Pack provided by the West Midlands County Association of Local Councils, including the councillor briefing, draft motion and template correspondence, and to determine the Council's position, including whether to adopt the proposed motion and to write to the local Member of Parliament. – (10 mins)

25/148 – Clerk Reports – (5 mins)

- a. Parish Council Diary Dates:
 - Staffordshire County Council Planning Committee meeting, CEMEX Application to be considered: Thursday 2nd April 2026, 10am.
 - SPCA & Mazars Presentation for Staffordshire – 2025/26 AGAR: Thursday 7th April 2026, 9.30am on Teams.
 - SLCC meeting: Thursday 16th April 2026, Stowe By Chartley, 10am.
- b. To note the Parish Council Website MOT was completed by VisionICT on 30.03.2026.
- c. To note that the defibrillator formerly located at the old Post Office has been removed and is currently being stored at Cllr Stroud's address, and to consider temporary storage arrangements until a decision is made regarding its permanent relocation.
- d. To note that the mandate to remove former Councillors from the Council's Unity Trust Bank account and to add Cllr Kevin Stroud as a user with permissions to view, submit and authorise payments, undertake administrative functions, and act as a signatory on the account has been signed and returned to the bank.

- e. To note the 1st Brain Storming evening was postponed due to illness and will be rescheduled.
- f. To note that the first “Making AGAR Digital” project for the 2025 to 2026 financial year has been delayed resulting in our withdrawal.
- g. To note that a formal complaint has been received regarding the Barlow Drive Play Area.
- h. To note that a complaint has been received regarding weeds at Webb Close.
- i. To note that a request has been received for copies of the minutes of the Parish Council meetings held on 19 March 2026 and 23 March 2026, confirmation that those minutes record the names and associated organisations of all attendees, and copies of any recorded discussions or minutes relating to illegal parking and obstruction of UPN lorries, and to the reported potholes within Fradley.
- j. To note the Clerk, Chair, District & Ward Cllrs Cross and Stephenson along with SC Cllr Holland attended a meeting on 23rd March regarding the issues of HGV’s on Common Lane.
- k. To note the Internal Audit has been booked for Friday 24th April 2026.
- l. The Clerk has provided a list of training courses provided by the SLCC & SPCA for April and May, should Cllrs wish to take part in any, please email the Clerk directly.

25/149 – Date and time of the next Parish Council Meeting to be confirmed as 21st May 2026 at Fradley Village Hall commencing at 7pm. – (1 min)

25/150- To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press due to the confidential nature of the business to be transacted.– (5 mins)

- a. To note the Council’s re-enrolment compliance with The Pensions Regulator requirements.
- b. To consider issues arising from the relocation of the telephone kiosk at the former Post Office site, including the associated financial implications and decisions taken by the Council,